

MINUTES

of a regular meeting of the City Council of the City of Redlands held in the Council Chambers, Civic Center, 35 Cajon Street, at 3:00 P.M. on June 4, 2002.

This being the time set for a regular meeting of the City Council of the City of Redlands, and there being no quorum present, the City Clerk declared the meeting recessed to 7:00 P.M. The meeting reconvened at 7:00 P.M.

PRESENT

Karl N. (Kasey) Haws, Mayor
Susan Pepler, Mayor Pro Tem
Pat Gilbreath, Councilmember
Gary George, Councilmember
Jon Harrison, Councilmember

ABSENT

None

STAFF

John Davidson, City Manager; Daniel J. McHugh, City Attorney; Lorrie Poyzer, City Clerk; Beatrice Sanchez, Deputy City Clerk; Michael Reynolds, City Treasurer; Jim Bueermann, Police Chief; Mel Enslow, Fire Chief; Ronald C. Mutter, Public Works Director; Gary G. Phelps, Municipal Utilities Director; and Jeffrey L. Shaw, Community Development Director.

The meeting was opened with an invocation by Mayor Pro Tem Pepler followed by the pledge of allegiance.

PRESENTATION

Report - Market Analysis of Consumer Behavior in Redlands - Stanislav Melnikov and Pavan Makhija, University of Redlands' students, under the direction of University Professor Rafat Fazeli, conducted a random survey of Redlands' residents and presented the results in a report entitled "Market Analysis of Consumer Behavior in the City of Redlands." Following the presentation, Councilmembers thanked the students for a job "well done" with Councilmember George noting the cost would have been prohibitive if a consultant had been hired to conduct this survey.

ANNOUNCEMENTS/REPORTS

Councilmembers reported on their activities and attendance at meetings during the past two weeks.

CONSENT CALENDAR

Minutes - On motion of Councilmember George, seconded by Councilmember Pepler, the minutes of the adjourned regular meeting of May 21, 2002, and the regular meeting of May 21, 2002, were approved as submitted.

Bills and Salaries - On motion of Councilmember George, seconded by Councilmember Pepler, payment of bills and salaries was acknowledged.

Budget Workshops - On motion of Councilmember George, seconded by Councilmember Pepler, the City Council unanimously acknowledged receipt of the schedule for the remaining workshops for the proposed 2002-03 budget.

Planning Commission Actions - On motion of Councilmember George, seconded by Councilmember Pepler, the report of the Planning Commission meeting held on May 28, 2002, was acknowledged as received.

Compensation - City Clerk and City Treasurer - On motion of Councilmember George, seconded by Councilmember Pepler, the City Council unanimously approved an extension of benefits and salary as contained in the recently approved Memorandum of Understanding with the Redlands Association of Management Employees for the positions of City Clerk and City Treasurer. It was noted this approval also memorializes existing vehicle allowances for both elective positions.

Ordinance No. 2491 - Commission and Advisory Boards - Ordinance No. 2491, an ordinance of the City of Redlands amending Title 2 of the Redlands Municipal Code relating to commission and advisory boards, was unanimously adopted on motion of Councilmember George, seconded by Councilmember Pepler.

Funds - Agreement - ADA Accessibility Study - On motion of Councilmember George, seconded by Councilmember Pepler, the City Council unanimously approved a consulting services agreement with Equal Access ADA Consulting Architects, Inc. for the City of Redlands' Accessibility Study and authorized an additional appropriation in the amount of \$74,860.00 from the General Fund to pay for said study.

Resolution No. 6037 - CDBG Program - On motion of Councilmember George, seconded by Councilmember Pepler, the City Council unanimously adopted Resolution No. 6037, a joint resolution with the County of San Bernardino authorizing a request to the U. S. Department of Housing and Urban Development (HUD) for metropolitan city/urban county joint recipient status under the Community Development Block Grant (CDBG) Program.

Agreement - CDBG Program - On motion of Councilmember George, seconded by Councilmember Pepler, the City Council unanimously approved a cooperation agreement with the County of San Bernardino for Community Development Block Grant (CDBG) funds for fiscal years 2003-04, 2004-05, and 2005-06.

Contract Award - Street Resurfacing Improvements - Bids were opened and publicly declared on May 23, 2002, by the City Clerk for the Street Resurfacing Improvements Project which will resurface approximately 2¼ lane miles of street; a bid opening report is on file in the Office of the City Clerk. It was the recommendation of the Public Works Department that the responsible bidder submitting the bid for said project which will result in the lowest cost for the City was Matich Corporation, San Bernardino, in the amount of 155,551.00 and it would be in the best interest of the City that this contract be awarded to said firm. On motion of Councilmember George, seconded by Councilmember Pepler, the City Council unanimously approved this recommendation.

Contract Award - Speed Bumps - Bids were opened and publicly declared on May 23, 2002, by the City Clerk for the installation of speed bumps on Ramona Drive and Crescent Avenue; a bid opening report is on file in the Office of the City Clerk. It was the recommendation of the Public Works Department that the responsible bidder submitting the bid for said project which will result in the lowest cost for the City was International Pavement Solutions (IPS), Inc. in the amount of \$13,979.82, and it would be in the best interest of the City that this contract be awarded to said firm. Councilmember Gilbreath questioned the term "bump" noting the City Council had requested "humps" be installed. Public Works Director Mutter responded there was only one word in engineering terms but assured Councilmembers "humps" would be installed. Councilmember Gilbreath moved to approve this recommendation. Motion seconded by Councilmember Pepler and carried unanimously.

Funds - Sewer Main Construction - On motion of Councilmember George, seconded by Councilmember Pepler, the City Council unanimously approved an additional appropriation of \$150,000.00 for master planned sewer main oversizing construction.

Contract - Recycled Water Project - On motion of Councilmember George, seconded by Councilmember Pepler, the City Council unanimously approved a grant funding contract with the Santa Ana Watershed Project Authority (SAWPA) for a \$5 million grant from the Safe Drinking Water, Clean Water, Watershed Protection and Flood Protection Bond Act of 2000 (Proposition 13) to assist in funding the City's Recycled Water Project.

Agreement - Great Neighborhood Program - On motion of Councilmember George, seconded by Councilmember Pepler, the City Council unanimously approved a Great Neighborhoods II Program Participant Agreements with: Rachel E. Sotelo, 1145 Alta Street, for \$5,000.00, and Alex V. Cedano, 1134 Alta Street, for \$10,000.00. On motion of Councilmember George, seconded by Councilmember Pepler, the City Council unanimously approved the Declarations of Covenants and Restrictions covering said property.

Funds - Children and Families Commission Grant - On motion of Councilmember George, seconded by Councilmember Pepler, the City Council unanimously accepted, on behalf of Building A Generation, the Children and Families Commission grant for \$1,405,956.00 from July 1, 2002, through June 30, 2004; unanimously authorized an additional appropriation in the same amount; and unanimously approved the grant budget and personnel as presented in the staff report.

Funds - GoServe-AmeriCorps Planning Grant - On motion of Councilmember George, seconded by Councilmember Pepler, the City Council unanimously accepted the GoServe-AmeriCorps planning grant award up to \$23,011.00; authorized an additional appropriation in the same amount; and unanimously approved the grant budget and personnel as presented in the staff report.

PLANNING AND COMMUNITY DEVELOPMENT

Downtown Specific Plan No. 45 - On May 7, 2002, the City Council considered and approved a request from Councilmember Gilbreath to explore the possible expansion of the boundaries of Downtown Specific Plan No. 45. Community Development Director Shaw reviewed the process to amend a specific plan which includes the preparation of a specific plan amendment, environmental assessment, evaluation and action, and public hearings before the Planning Commission and City Council. The preparation and processing of a specific plan amendment can take anywhere from six months to in excess of a year depending on the extent of the scope of the amendment and the extent of environmental impacts to be addressed. The Planning Division does not have staff to prepare a significant specific plan amendment, so depending upon the scope of the project, a determination will need to be made as to whether a consultant is needed and the cost of those services. Community Development Director Shaw then reviewed the elements to consider noting there may be other elements the City Council may want to incorporate into the Downtown Specific Plan. Following discussion, the City Council concurred to proceed with the preparation of an amendment to expand the boundaries to include the area within Olive Avenue, Eureka Street (including the Redlands Mall), the I-10 Freeway, and Redlands Boulevard at the high school; address Park Once and mass transportation and the EIR; to direct the Business and Economic Development Advisory Commission to review and coordinate the process, and with the understanding staff not slow down work on other projects currently in process and return to the City Council at some future date. Margaret Ann Matich-Kaney addressed the City Council stating she felt the City did not practice a policy of equal opportunity in all forms of hiring and contract awarding in the field of urban design consulting, and asked the City Council to take immediate steps to ensure that open, fair, and competitive hiring and bidding of contracts prevailed.

COMMUNICATIONS

Appointment - Parks Commission - Mayor Haws moved to nominate Dennis Bolt to a four-year term on the Parks Commission. Motion seconded by Councilmember Harrison and carried unanimously.

PUBLIC HEARING

Ordinance No. 2498 - Landscaping/Parking Lot Requirements - Public hearing was advertised for this time and place to consider Ordinance No. 2498, Zoning Ordinance Text Amendment No. 280, an ordinance of the City of Redlands amending Chapters 18.164 and 18.168 of the Redlands Municipal Code relating to landscaping and parking lot standards. Community Development Director Shaw explained this proposed ordinance text amendment was a City-initiated amendment to establish more stringent and specific landscaping requirements within parking lot areas. On March 26, 2002, the Planning Commission voted to recommend approval of this recommendation and also recommended the City Council direct staff to initiate an amendment to the East Valley Corridor Specific Plan that would incorporate the same requirements for the purpose of establishing uniform city-wide standards for landscaping within parking lots. Jeff expressed his appreciation to staff and members of the Planning Commission for their time and effort in the preparation of this document. Planning Commissioner Tom Osborne was present to answer questions. Councilmember Harrison noted the Street Tree Committee's goal is to provide 50 percent shade and noted we may have to address lighting and signage needs for mature trees. Concerns were also discussed about implementing these landscaping requirements for subsequent property owners and not allowing major trimming. Mayor Haws declared the meeting open as a public hearing for any questions or comments. None being forthcoming, the public hearing was closed. Ordinance No. 2498 was read by title only by City Clerk Poyzer, and on motion of Councilmember Harrison, seconded by Councilmember Peppler, further reading of the ordinance text was unanimously waived, and Ordinance No. 2498 was introduced with unanimous Council approval and laid over under the rules with adoption scheduled for June 18, 2002. Councilmember Harrison moved to direct staff to initiate an amendment to the East Valley corridor specific Plan that would incorporate the landscaping requirements contained in Ordinance No. 2498. Motion seconded by Councilmember Peppler and carried unanimously.

UNFINISHED BUSINESS

Landscape Maintenance District - Public Works Director Mutter explained that Section 22525 of the California Streets and Highways Code requires that an Engineer's Report be prepared and filed annually outlining the assessments to be levied against benefiting properties. The process requires that two meetings be held by the City Council. One is a public meeting to review the report in

concept and the other is a noticed public hearing. The preliminary report for the Landscape Maintenance District was presented to the City Council on May 7, 2002. Resolution No. 6015, granting preliminary approval to the Engineer's Report, and Resolution No. 6016, declaring its intention to levy and collect assessments for fiscal year 2002-03 pursuant to the Lighting and Landscaping Act of 1972, have been adopted by the City Council. This public meeting gives the City Council an opportunity to review the Engineer's Report and receive questions and input from the public. The proposed assessments for the Landscape Maintenance Assessment District for fiscal year 2002-03 are \$28,621.44. A public hearing will be held on July 2, 2002.

Street Lighting District - Public Works Director Mutter explained that Section 22525 of the California Streets and Highways Code requires that an Engineer's Report be prepared and filed annually outlining the assessments to be levied against benefiting properties. The process requires that two meetings be held by the City Council. One is a public meeting to review the report in concept and the other is a noticed public hearing. The preliminary report for the Street Lighting District was presented to the City Council on May 7, 2002. Resolution No. 6011, granting preliminary approval to the Engineer's Report, and Resolution No. 6012, declaring its intention to levy and collect assessments for fiscal year 2002-03 pursuant to the Lighting and Landscaping Act of 1972, have been adopted by the City Council. This public meeting gives the City Council an opportunity to review the Engineer's Report and receive questions and input from the public. The proposed assessments for the Street Lighting Assessment District for fiscal year 2002-03 are \$13,693.70. A public hearing will be held on July 2, 2002.

NEW BUSINESS

Ordinance No. 2467 - Demolition of Historic Structures - Community Development Director Shaw explained the proposed changes to the demolition ordinance will impact all buildings when a demolition permit is applied for. These changes come from two sources: state law and requests from the Historic and Scenic Preservation Commission. The Historic and Scenic Preservation Commission held a series of workshops in which various issues were discussed with regard to the Historic Preservation Ordinance. In regard to demolitions, they requested that they have the ability to approve or deny any demolition request, and that the request be subject to a public hearing. Community Development Director Shaw expressed his appreciation to staff and the Historic and Scenic Preservation Commission for their efforts preparing this ordinance. Historic and Scenic Preservation Commission Chairman Janet Hansen was present and answered Councilmembers' questions. Ordinance No. 2467, an ordinance of the City of Redlands amending Chapters 2.62 and 15.44 of the Redlands Municipal Code relating to the demolition of buildings and structures, was read by title only by City Clerk Poyzer, and on motion of Councilmember George, seconded by Councilmember Harrison, further reading of the ordinance

text was unanimously waived, and Ordinance No. 2467 was introduced with unanimous Council approval and laid over under the rules with adoption scheduled for June 18, 2002.

Agreement - Redlands Sports Park - Phase I - Public Works Director Mutter reviewed staff's study to meet the needs of AYSO for a concessions/storage/restroom building within the Redlands Sports Park. By reducing the building size more effort can be put into building higher quality playing fields. It was recommended an amendment to the agreement to furnish consulting services for Phase I of the Redlands Sports Park for the preparation of architectural plans and specifications for a 900 square foot building facility for this purpose. Councilmember Haws moved to authorize staff to downsize the size of the restroom facility to 500 square feet, the concessions facility to 200 square feet, and the storage facility to 200 square feet. Motion seconded by Councilmember Peppler and carried unanimously. Councilmember Haws moved to approve the first amendment to the STB Landscape Architects contract to add building architectural services in the amount of \$19,250.00 and to extend the time for performance to July 15, 2002. Motion seconded by Councilmember Peppler and carried unanimously.

Resolution No. 6046 - Bidders' List - City Manager Davidson explained Resolution No. 5312 (adopted by the City Council on July 16, 1996) elected the City to become subject to the Uniform Public Construction Cost Accounting Act for the purposes of bidding, awarding and administering public works contracts. This list of approved contractors established to comply with the Act needs to be updated to include the types of contractors who will perform work on the Smiley Library. Councilmember Harrison moved to adopt Resolution No. 6046, a resolution of the City Council of the City of Redlands adopting a list of approved bidders in compliance with the Uniform Public Construction Cost Accounting Act. Motion seconded by Councilmember Peppler and carried unanimously.

Ordinance No. 2501 - Bid Procedures - City Manager Davidson explained that in addition to updating the list of approved contractors (see Resolution No. 6046 above), the bidding dollar thresholds have change since 1996 and the ordinance also needs to be updated. Ordinance No. 2501, an ordinance of the City of Redlands amending Chapter 3.74 of the Redlands Municipal Code relating to informal bids for public works, was read by title only by City Clerk Poyzer, and on motion of Councilmember Harrison, seconded by Councilmember Peppler, further reading of the ordinance text was unanimously waived, and Ordinance No. 2501 was introduced with unanimous Council approval and laid over under the rules with adoption scheduled for June 18, 2002.

PUBLIC COMMENTS

None forthcoming.

ADJOURNMENT

There being no further business, the City Council meeting adjourned at 9:00 P.M. to an adjourned regular meeting to be held on Thursday, June 6, 2002, at 11:00 A.M. in the City Council Chambers, 35 Cajon Street, Redlands, California. The next regular meeting will be held on June 18, 2002.

City Clerk