

**Minutes of the Regular Meeting of the City of Redlands Airport Advisory Board
December 3rd 2014 at 5:00 PM.
City Council Chambers, 35 Cajon Street, Suite 2, Redlands, California**

MEMBERS PRESENT: Ingrid Biglow, Chair
John Caton, Vice-Chair
John Loy
Ron Klinkebiel
Miles Miller

MEMBERS EXCUSED: John M. Oros
Dr. James Caley

REDLANDS CITY STAFF: Chris Boatman, Field Services Manager, Quality of Life
Tim Sullivan, Quality of Life
Ben Matlock, Quality of Life
Patricia Gilbreath, Liaison City Council Member

GUESTS:

Bob Pearce, Former Advisory Board Member	Mr. Dennis Bell
Ted Gablin, Redlands Airport Association	Jim Ott, Redlands Aviation
Cindy Gablin, Redlands Airport Association	Isaac Tate
James Hoyt, Redlands Airport Association	Pat Meyer, Project Applicant
Lloyd Roberts, EAA	

I. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

The meeting was called to order at 5:03 PM by Chair, followed by the Pledge of Allegiance.

II. PUBLIC COMMENTS

There were no comments from the audience at this portion of the meeting.

III. APPROVAL OF MINUTES

Minutes of November 5th meeting were approved, motion by **Mr. Caton, Mr. Klinkebiel** second the motion, minutes were accepted unanimously 5/0.

IV. PRESENTATION

Project applicant, **Mr. Pat Meyer**, gave a power point presentation of Tentative Tract Map 18979, Zone Change 443 – proposed residential subdivision. This proposal essentially is the third housing project that is being developed along Judson and Pioneer Street. Mr. Meyer is asking for the standards under the City's Residential Estate (R-E) Zone, and claims to be compliant with the compatibility zone requirements of the Airport. **Mr. Meyer** states that this development is well within the land use compatibility plan ordinance. Board members questioned the project as to the distance of zoning around airport property boundaries and open space. **Mr. Boatman** noted that the Airport Advisory Board feedback will be incorporated in Planning Departments' staff report before going to the other governing bodies for their approval.

As a part of the public comment, **Mr. Gablin** noted the height restrictions and asked for assurance that the housing development would not exceed the required threshold within the single-story housing development. Mr. Hoyt in the audience referenced the Redlands Municipal Code section 18.132.020 "C. No building shall be more than one story or twenty feet (20') in height within one thousand feet (1,000') of the exterior boundaries of any airport." **Mr. Pearce** spoke in regards to the California Land Use Plan Handbook, and noted that the open space requirement would prevent citrus or other trees etc., and relayed that open space would mean open space. **Mr. Tate** brought up concerns regarding Helicopter Airspace traffic south of airport, not only during regular air traffic and helicopter school activities, but also at times of emergencies, such as fires.

V. STATUS REPORT

- a. Bi-Monthly Airport Activity Overview (QOL) – Update of City hangar availability, work order performed scheduled work/maintenance, and any proposed construction in the vicinity of the airport. **Mr. Reeves** gave information that new features be purchased and installed to specifications of the airport Unicom in the airport lobby. In addition, the updated two vacant hangars seem to take on the “musical chairs” phenomena as stated by **Mr. Matlock**.
- b. AIP funding and project update by **Mr. Matlock** - He noted the taxiway lighting and runway signage project, and that recommendations would be prepared by the consultants, and would be implemented based on their respective cost factors and feasibility studies detailed in the Master Plan and would also be subject to approval by the FAA. **Mr. Matlock** also explained the Caltrans funding versus FAA funding and how he is now engaging in both of their functions since his new position as staff member.
- c. Last month’s meeting under “Financial update” **Mr. Tom Steele**, Staff Member, gave a brief overview, however the audit was unavailable and is still pending completion. Chair again requested that detailed hard copies be available to Advisory Board Members via electronic distribution ahead of next meeting date for any Q & A to follow.
- d. Stockpile update by **Mr. Boatman** – A letter was attached to the meeting agenda, which was sent to Mr. Dave Prusch, Supervising Planner of the Land Use Services Department County of San Bernardino, on November 20, 2014. The AAB’s had recommended on October 1st to direct the City Council to authorize a letter from the Quality of Life Department regarding the permit extension.

VI. NEW BUSINESS

- a. Update on EIP (Citrus Reservoir-Mr. Robert Pearce will give a report) - **Mr. Pearce** admonished staff for not being prudent and timely in acquiring Grant funding during staff turnover (see **V b** above) since one continuous item on AAB agenda is AIP funding requests. **Mr. Pearce** continued to the Reservoir item and provided a brief outline of events in 2007. He noted that no comments regarding the EIR were prepared by the City for the reservoir project; the only pertinent comments were from the Redlands Conservancy.

Mr. Pierce also noted that there had been a wildlife mitigation hazard report sent to the City, but no response was submitted by the City. In addition Mr. Pearce also noted the potential bird hazard near the reservoir when it is filled with water. Mr. Pearce stated that the City of Redlands has to generate a response back to the County about the water project regarding impending water fowl hazards. Mr. Boatman responded that in recent

years, the City has been actively seeking out communication/correspondence regarding the water project and noted that the mitigation is ongoing.

Further inquiries and discussions ensued which resulted in a motion from the AAB to have the staff to execute a letter on behalf of the City Council that advises the waterfowl concerns from the Citrus Reservoir, and their close proximity to the airport. Chair made the motion, Mr. Caton second the motion, all votes were unanimous 5/0

- b.** Airport Air-show committee update by AAB member **John Loy** who reported that all members and Hangar 24 were trying to form a better way to put on an air-show. Sponsor Hangar 24 seem inclined to shoulder responsibilities, or asking for volunteers of members from the committee, such as air taxi pilots of the show back and forth to San Bernardino Airport. Mr. Boatman added that there is healthy exchange of communication between all parties, and that the collaboration is better than prior years. He alerted AAB to the facts of the Board's recommendations to the City Council consists of three upcoming deadlines; February 4th February 25th March 17th and for these areas **Mr. Boatman** will send AAB a prepared formal timeline. March 17th is City Council's final determination when all features for the Air-show shall be in place.

VII. POSSIBLE AGENDA ITEMS FOR NEXT MEETING

- Continued update on Hangar 24 Charities air show/Airport Committee's update Template
- Status of airport maintenance
- Updates on development projects within the airport influence area
- Stockpile update, Letter(s) response from Dave Prusch
- Reservoir update, EIR/Water Fowl letter update
- AIP funding and projects update
- Financial (post audit) AAB mailing prior to meeting February 4th
- Clear Zone clarifications from Planning Department/QOL regarding Airport Compatibility Redlands Municipal Code 18.132.020
- Other-as necessary

Chair welcomed new Mayor Paul Foster, Pro Tempore Jon Harrison and extended a continued working relationship with all City Council members, while thanking Board Members, City Staff Members and members of the audience.

Meeting adjourned 6:03 PM

Next regular AAB meeting is scheduled Wednesday February 4th 2015

Minutes submitted by:
Ingrid M. Biglow
Airport Advisory Board Member