

MINUTES: of a regular meeting of the City Council of the City of Redlands held in the Council Chambers, Civic Center, 35 Cajon Street, on March 4, 2014, at 5:00 P.M.

PRESENT: Pete Aguilar, Mayor
Paul Foster, Mayor Pro Tem
Jon Harrison, Councilmember
Bob Gardner, Councilmember
Pat Gilbreath, Councilmember

ABSENT: None

STAFF: Enrique Martinez, City Manager; Dan McHugh, City Attorney; Sam Irwin, City Clerk; Robert Dawes, City Treasurer; Carl Baker, Public Information Officer; Jeff Frazier, Fire Chief; Mark Garcia, Police Chief; Danielle Garcia, Chief Information Officer; Fred Mousavipour, Municipal Utilities and Engineering Director; Fred Cardenas, Quality of Life Director; Tina Kundig, Finance Director; Oscar Orci, Development Services Director; Amy Martin, Human Resources Director

Mayor Aguilar called the meeting to order and offered those present the opportunity to provide public comment on any item on the agenda for the closed session.

PUBLIC COMMENT:

None forthcoming

CLOSED SESSION:

1. Conference with legal counsel: Existing Litigation – Government Code §54956.9(d)(1) Two Cases
 - a. Workers' Compensation Proceeding of Michael Rinehart
 - b. City of Redlands v. Shell Oil Company, et al., San Bernardino County Superior Court Case No. SCVSS 120627

The meeting reconvened at 6:03 P.M. with an invocation by Councilmember Gardner followed by the pledge of allegiance to the American flag led by Boy Scout Robert Cranfill of Troop 3.

CLOSED SESSION REPORT:

City Attorney McHugh announced no reportable action was taken by the City Council during closed session.

PRESENTATIONS:

Redlands Animal Shelter – Animal Control Officer Bill Miller, introduced “Ringo”, a ten-year old male Labrador/Greyhound mix, who is available for adoption at the Redlands Animal Shelter. Officer Miller informed the Council twenty-eight dogs and ten cats have been adopted since the last City Council meeting.

Recognition Awards – Mayor Aguilar and Councilmember Gilbreath presented the Congressional Award, the United States Congress’ award for young Americans, to Patrick Battey for his many hours of volunteer work with the Redlands Conservancy and the Inner City Goes Outdoors Program.

Hometown Heroes Recognition – In recognition of their participation in the Redlands Hometown Heroes Program, Mayor Aguilar and Mayor Pro Tem Foster presented certificates of appreciation to family members of sixteen Redlands residents serving in the armed forces. Banners, bearing the name and likeness of each military member, which had flown over the streets of Redlands for the past two years, were also presented to the families.

Community Service Recognition – Mayor Aguilar presented a proclamation to Kristin Saukel in recognition of her eight years of dedicated service as President of the Friends of Prospect Park (FOPP). Her service to the community was further recognized in a plaque, presented by Andrew Hartzell representing the current members of the FOPP Board of Directors.

PUBLIC COMMENT:

Political Science Assignment – Dwayne Watson outlined the requirements laid out in an assignment from his political science professor at Crafton Hills College. He requested proof of his attendance at the evening’s meeting.

Animal Shelter Support – Andrew Hoder presented a narrative of his efforts in support of the Redlands Animal Shelter subsequent to a plea for dog food mentioned at a previous City Council meeting. He suggested more people should donate to the shelter.

CONSENT CALENDAR:

Minutes - On motion of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously approved the minutes of the regular meeting of February 18, 2014 as submitted.

Proclamation - On motion of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously approved a proclamation commending James A. Rich, Cub Master, Boy Scouts of America, Grayback District of the California Inland Empire Council, Troop 24, with appreciation and gratitude upon his retirement.

Proclamation – On motion of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously approved a proclamation recognizing Kristin Saukel for her many years of service to the Redlands community.

Proclamation – On motion of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously approved a proclamation recognizing Gregory Kenneth Baugh for his tremendous service to the youth of the Redlands community.

Fee Waiver - On motion of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously approved a request from the Kiwanis Club for a waiver of all fees associated with the 2014 Run Through Redlands event to be held on April 20-21, 2014.

Fee Waiver - On motion of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously approved a request from the Redlands Bicycle Classic Committee for a waiver of all fees associated with the 29th Annual Redlands Bicycle Classic event to be held on April 3-6, 2014.

Fee Waiver - On motion of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously approved a request from the Inland Empire Lighthouse for the Blind, Inc. for a waiver of all fees associated with the 2nd Annual Cruise for Sight event to be held on April 27, 2014.

Fee Waiver - On motion of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously approved a request from the Shiloh Messianic Congregation of Redlands for a waiver of all fees associated with the March of Remembrance event to be held on April 27, 2014.

Fee Waiver - On motion of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously approved a request from the Boys and Girls Club of Redlands for a waiver of all fees associated with the use of the Redlands Community Center Gymnasium.

Rebate Program Appropriation - On motion of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously approved an additional appropriation in the amount of \$25,000 to the Redlands Efficiency Rebate Program for FY 2013-2014.

Testing Battery - On motion of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously approved an agreement between the City of Redlands and Peace Officers Standards and Training (POST) for the use of an entry-level dispatcher selection test battery.

Surrounding Jurisdictions' Projects - A notice has been received concerning the recent filing of a development proposal by Alabama Venture 1, L.P. for a conditional use permit to develop a 311,255 square foot warehouse building on 16.28 acres located near the southwest corner of Alabama Street and San

Bernardino Avenue. On motion of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously agreed to receive and file a notice of environmental actions and pending projects received from area jurisdictions.

UAC Advertisement - On motion of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously approved the advertisement for applications to the 2014 Utility Advisory Committee (UAC) to review water and wastewater rates.

COMMUNICATIONS:

Mid-Year Budget Review – Finance Director Tina Kundig provided an overview of General Fund revenue and expenditure activity through January 31, 2014. The City Manager and staff are expecting the City’s General Fund budget to remain on-target and in balance by year-end. No changes to budgeted line items are being recommended at this time. Changes may be expected to occur during the next several months as departments review and revise their budgeted projections for Fiscal Year (FY) Ending June 30, 2014 and develop their budget requests for FY 2014-2015. Changes to the current year budget and requests for the upcoming budget year will be brought to the City Council with the FY 2014-2015 Proposed Budget.

Parklet Pilot Project – Councilmember Harrison introduced the concept of parklets for the City of Redlands. Parklets repurpose part of the street or public right of way into a public space for people. They are intended as aesthetic enhancements to the streetscape, providing an economical solution to the need for increased public open space in commercial areas. They also provide amenities like seating, planting, bike parking, and art. While parklets are typically funded and maintained by neighboring businesses, residents, and community organizations, they are normally publicly accessible and open to all. As public comment, Andrew Hoder expressed concerns about the impact of parklets on the limited parking in downtown Redlands. Ryan Berk and Marlisa Hodgja both expressed support for the parklet concept and encouraged implementation of a pilot project. On motion of Councilmember Harrison, seconded by Mayor Pro Tem Foster, the City Council unanimously agreed to direct staff to support a citizens’ group preparing materials to be used in conducting a Redlands Parklet Pilot Project.

Library Air Conditioning – On motion of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council approved the allocation of funding not to exceed \$120,000 from the Other Public Benefit category of the Palmetto Grove sale proceeds for the repair or replacement of the HVAC system at the A.K. Smiley Public Library. Councilmember Harrison stated his support for the repair or replacement of the HVAC system, but took issue with the motion’s source of funds and voted No.

SCAG Conference Delegate – On motion of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously approved Councilmember Harrison as the Primary Delegate for the 2014 Southern

California Association of Governments Regional Conference and General Assembly meeting to be held on May 1-2, 2014 in Indian Wells, California. No Alternate delegate was designated for the City of Redlands.

Park Lighting and Loan Pay Off – Councilmember Gardner introduced two initiatives for the utilization of proceeds from the sale of the Nevada-Palmetto Grove. As public comment, Gail Howard and Mario Saucedo expressed support for pathway and athletic lighting at various city parks. On motion of Councilmember Gardner, seconded by Mayor Pro Tem Foster, the City Council unanimously approved an additional appropriation of \$250,000 from the Nevada-Palmetto Grove land sale proceeds designated under the Parks and Recreation category to install new pathway and athletic lighting at Brookside, Crafton, and Texonia Parks. On motion of Councilmember Gardner, seconded by Mayor Pro Tem Foster, the City Council voted to authorize an additional appropriation of \$201,352 plus interest accruing through March 4, 2014 from the Nevada-Palmetto Grove land sale proceeds designated under the agricultural open space category to pay off an existing General Fund loan to the Citrus Enterprise Fund. Councilmember Gilbreath voted No on the motion stating her opinion that the loan payoff is an inappropriate use of the Nevada-Palmetto Grove funds.

NEW BUSINESS:

Parts Supplier Change – Quality of Life Director Fred Cardenas explained that, due to a nonresponsive bid situation, a need exists to change vendors for the supply of vehicle repair parts. On motion of Councilmember Gilbreath, seconded by Mayor Pro Tem Foster, the City Council unanimously approved the rescission of an annual purchase order with O’Reilly Auto Parts and the establishment of an annual purchase order, in the amount of \$60,000, with P & S Truck Center for the supply of vehicle repair parts.

Ordinance No. 2797 – Purchasing and Disposition of Surplus Property – Purchasing Manager Dana Abramovitz-Daniel provided details on the need for procedural changes governing City purchasing and the disposition of surplus personal property. On motion of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously approved the introduction of Ordinance No. 2797 amending Chapters 2.15 and 2.16 of the Redlands Municipal Code relating to the execution of City documents and the City’s regulation governing the purchasing and disposition of surplus personal property, respectively.

CERT Trailer – Emergency Operations Manager Fay Glass outlined a proposal to acquire a Community Emergency Response Team (CERT) training trailer. On motion of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously approved the acceptance of a CERT training trailer and its contents from the Riverside Urban Area Security Initiative Program and authorized the City Manager, or his designee, to execute the material transfer agreement for said acceptance.

Grant Acceptance - Emergency Operations Manager Fay Glass described a plan to use Department of Homeland Security, Federal Emergency Management Agency 2013 State Homeland Security Grant funds to expand the current redundant high speed Amateur radio digital data and digital voice systems for the eastern cities of San Bernardino County. On motion of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously approved the acceptance of grant funds from the Department of Homeland Security, Federal Emergency Management Agency 2013 State Homeland Security Grant in the amount of \$71,900.00; and authorized an additional appropriation to the Emergency Preparedness Division.

CDBG Reprogramming – Janet Miller, of the Development Services Department, summarized events leading to a release of Community Development Block Grant (CDBG) funds back to the City of Redlands from the YMCA of the East Valley and recommended Family Services Association (FSA) of Redlands as the recipient agency for the reprogramming of the funds. As public comment, Jerry Bean, President of FSA, thanked the City Council for their support and introduced Kyra Stewart, the new Executive Director of FSA. On motion of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously agreed to authorize staff to reprogram \$3,000 in CDBG funds to FSA of Redlands for homeless prevention services.

CDBG Plan Amendment - Janet Miller, of the Development Services Department, introduced a plan use of unallocated Community Development Block Grant (CDBG) funds. On motion of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously agreed to direct staff to make a Substantial Amendment to the City’s 2013-2014 CDBG One-Year Action Plan available for public review for a period of 30 days in accordance with the City’s Citizen Participation Plan guidelines of the 2009-2014 CDBG Five-Year Consolidated Plan to include a New Sidewalks and ADA Ramps Infill Project in the amount of \$570,000 and to return to City Council on April 15, 2014 for final approval of the Substantial Amendment.

2014-2015 CDBG Year – At the request of staff, this item was removed from the agenda for consideration at a later date.

Contract Termination – Chief Information Officer Danielle Garcia explained the rationale for terminating City contracts with Avaya, Inc. As a result of the replacement of the City staff phone system, approved by City Council on February 4, 2014, Avaya, Inc. services associated with maintenance of the current phone system are no longer required. On motion of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously agreed to authorize staff to send a notice of termination of the twelve contracts between the City of Redlands and Avaya, Inc. for the provision of maintenance services associated with the City’s current phone system.

WAN Services – Chief Information Officer Danielle Garcia highlighted the voice and data network requirements of the Information Technology Master Plan to include the implementation of and subscription to a wide area network (WAN). On motion of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously agreed to authorize the City Manager, or his designee, to execute an agreement between the City of Redlands and Verizon Business Network Services, Inc. to provide WAN services for an amount not-to-exceed \$65,800 per year for a five-year term.

IT Staffing Plan – Chief Information Officer Danielle Garcia summarized a report of a plan to address the capacity gaps present in the current staffing model within the Information Technology (IT) Department. On motion of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously agreed to receive and file the report.

Resolution No. 7365 – Salaries – Human Resources Director Amy Martin summarized changes in the employee salary schedule. On motion of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously approved Resolution No. 7365 establishing a salary schedule and compensation plan for the employees of the City of Redlands and rescinding Resolution No. 7297.

Insurance Provider - Human Resources Director Amy Martin presented the renewal of a medical insurance agreement. On motion of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously approved the renewal of an agreement between the City of Redlands and HealthNet for medical insurance coverage for employees and their dependents in the Redlands Police Officers Association and the Redlands Association of Safety Management Employees.

Inspection Services –Municipal Utilities and Engineering (MUED) Director Fred Mousavipour presented a need for inspectors to assist the City in providing public works inspection services to deliver many important capital improvement projects and programs including water, sewer, and paving projects. On motion of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously approved a professional services agreement between the City of Redlands and Parsons Brinckerhoff for public works inspection services for MUED in the amount of \$400,000 and authorized the Mayor to execute the agreement.

Resolution No. 7367 – Fire Truck Procurement – Fire Chief Jeff Frazier defined the need for the acquisition of replacement fire engines based on escalating cost of repairs of the current aging fleet. He proposed a plan for a lease with option to purchase for two Type 1 structural fire engines at a total cost of \$1,369,238 to be paid over a ten year period. On motion of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously approved Resolution No. 7367 authorizing the City Manager and his designee to negotiate, execute and deliver one or more leases with option to purchase, with Oshkosh Capital, for the

purchase and equipping of two (2) Type 1 structural fire engines for the Redlands Fire Department, and authorized the purchase of the engines from Pierce Manufacturing Inc.

COUNCILMEMBER ANNOUNCEMENTS AND ACTIVITIES:

Healthy Redlands – Councilmember Gilbreath announced the next meeting on the Healthy Redlands program will be held in the Council chambers at 4:00 P.M. on Thursday, March 27, 2014.

SCAG – Councilmember Harrison announced the Southern California Associated Governments (SCAG) will meet on Thursday, March 6, 2014 to discuss water issues which may be of interest as it relates to water initiatives being considered by the City of Redlands.

Sustainability Fair – Councilmember Harrison announced the Redlands Sustainability Fair will be held at the University of Redlands, beginning at 10:00 A.M., on Saturday, March 29, 2014.

Redlands Rail – Mayor Aguilar announced the City of Redlands will be the host for a meeting of the Rail to Redlands Ad Hoc Committee, formed by County Supervisor James Ramos, which will be held in the City Council chambers at 1:00 P.M., on Monday, March 17, 2014.

ADJOURNMENT:

There being no further action required, Mayor Aguilar adjourned the meeting at 8:13 P.M. The next regular meeting of the City of Redlands City Council will be held on March 4, 2014.