

**MINUTES:** of the Minor Exception Permit Committee Meeting of the City of Redlands held Monday, April 18, 2022, at 9:00 a.m. are as follows:

**I. ATTENDANCE & CALL TO ORDER**

**PRESENT:** Karah Shaw, Planning Commissioner  
Mario Saucedo, Planning Commissioner  
Brian Foote, City Planner/Planning Manager  
**STAFF:** Jocelyn Torres, Associate Planner

The meeting came to order at 9:03 a.m. with a quorum of Committee members, located at 243 Nordina Street, Redlands, CA.

**II. APPROVAL OF MINUTES**

**A. Minutes of February 7, 2022**

Commissioner Shaw made a motion to approve the minutes of February 7, 2022, seconded by Brian Foote, and approved 2-0 (Commissioner Saucedo abstained).

**III. PUBLIC COMMENT PERIOD**

There were no public comments provided on any matters not on the agenda.

**IV. OLD BUSINESS**

**A. Meeting Location:** 243 Nordina Street, Redlands, CA  
**Meeting Time:** 9:00 a.m., or as soon thereafter as may be heard

**CONTINUED PUBLIC HEARING** to consider **Minor Exception Permit No. 625** reviewed by the Minor Exception Permit Committee on November 3, 2021 – A request to legalize an existing 32 inch high wood plank extension to an existing 6 foot high wood fence (for a total fence height of 8’6”) within the side yard of a single-family residence. The property is located at 243 Nordina Street within the R-2, Multiple Family Residential District (APN: 0171-332-05-0000). Pursuant to Section 18.168.020 of the Redlands Municipal Code (RMC), fences and walls not to exceed six feet (6’) in height shall be permitted along the side and rear property lines, except that no fence or wall exceeding three feet (3’) in height shall be located within any required front yard area. However, RMC Section 18.168.050 provides for the granting of minor exceptions to the fencing development standards.

**Discussion:** The Minor Exception Permit Committee met at the project location and opened the public hearing at 9:04 a.m. The project applicant provided a description of the proposal. Various neighbors of the public were present at the meeting. Planning Manager Brian Foote provided a summary of the prior Minor Exception Committee meeting that was held on November 3, 2021. The neighbor to the north of the subject property, Ms. Kathleen, was in opposition to the request and indicated that the fence extensions that was added to the existing fence is a code issue. The Minor Exception Permit Committee walked to Ms. Kathleen property at 239 Nordina Street to observe

how the fence extension looked from her property. Ms. Kathleen indicated that the height of the fence extension was adding a lot of weight to the existing fence and that the fence was not finished on her side of the property. The existing fence is a shared fence between both properties. The property owner at 243 Nordina Street, Ms. Cathey Hughes, provided several options to enhance Ms. Kathleen side of the fence including purchasing meshed outdoor greenery to enhance the appearance of the fence, reducing the height of the fence extension, or constructing a new 8 foot high wood fence. Ms. Kathleen was in opposition to the request. The Minor Exception Permit Committee indicated that the fence is a shared fence and would require both property owners to be in favor of the request. The property owners, Ms. April and Selena Hammer, who own the property at 247 Nordina Street were also present and expressed that they were in favor of keeping the fence extension that was added along to the south property line of 243 Nordina Street.

Planning Manager Brian Foote made the motion to:

- a) Approve the proposal (in part) for fence extension above 6'0" high along the south side property only that is shared with 247 Nordina Street; and,
- b) Deny the proposal (in part) for increased fence height above 6'0" high along the north side property line shared with 239 Nordina Street.

The Motion was seconded by Commissioner Shaw.

**Decision:** The Minor Exception Committee voted 3 to 0 to deny part of the application for the north side property line (shared with 239 Nordina Street) and approve part of the application for the south side property line (shared with 247 Nordina Street).

## V. NEW BUSINESS

**A. Meeting Location:** 700 Brookside Avenue, Redlands, CA

**Meeting Time:** 9:45 a.m., or as soon thereafter as may be heard

**PUBLIC HEARING** to consider **Minor Exception Permit No. 634** – A request to construct a five foot (5'0") metal screen wall on top of an eight foot (8'0") tall block wall enclosure for the emergency generator/trash enclosure (approved under Minor Exception No. 609), located in the northwest corner of the property, to provide screening for the required scrubbing equipment on the emergency generator. The subject property is located at 700 Brookside Avenue, within the A-P (Administrative and Professional Office) zoning district (APNs: 0171-191-24-0000 and 0171-191-25-0000). Pursuant to Section 18.168.020 (B) of the Redlands Municipal Code (RMC), "Fences and walls not to exceed six feet (6') in height shall be permitted along the side and rear property lines, except that no fence or wall exceeding three feet (3') in height shall be located within any required front yard area." However, RMC Section 18.168.050 provides for the granting of minor exceptions to the fencing development standards.

**Discussion:** The Minor Exception Permit Committee met at the project location and opened the public hearing at 9:49 a.m. Commissioner Saucedo announced he is recusing himself from this matter because he is a board member for the applicant (Museum of Redlands). The project representative Mr. Pat Meyer provided a

description of the request and the project. Mr. Pat Meyer indicated that the request is to construct a 5 foot high metal screen wall to provide additional screening to the required scrubbing equipment on an emergency generator. The Minor Exception Permit Committee discussed the proposed request and asked the applicant questions about the height.

Commissioner Shaw made the motion to approve the proposal, and seconded by Planning Manager Brian Foote.

**Decision:** The Minor Exception Committee voted 2 to 0 to approve the application as proposed, with no Conditions of Approval (Commissioner Saucedo recused himself).

- B. Meeting Location:** 130 Grant Street, Redlands, CA  
**Meeting Time:** 10:30 a.m., or as soon thereafter as may be heard

**PUBLIC HEARING** to consider **Minor Exception Permit No. 635** – A request to legalize the construction of a cedar dog ear fence ranging from 7’6” to 8 feet in height at the rear of the property located at 130 Grant Street within the R-2 (Multiple-Family Residential) District (APN: 0171-243-04-0000). Pursuant to Section 18.168.020 (B) of the Redlands Municipal Code (RMC), “Fences and walls not to exceed six feet (6’) in height shall be permitted along the side and rear property lines, except that no fence or wall exceeding three feet (3’) in height shall be located within any required front yard area.” However, RMC Section 18.168.050 provides for the granting of minor exceptions to the fencing development standards.

**Discussion:** The Minor Exception Permit Committee met at the project location and opened the public hearing at 10:31 a.m. The property owner, Mr. Chris Hardin, provided a description of the request which is to legalize the construction of a cedar dog ear fence with a maximum height of 8 feet. Mr. and Mrs. Hardin indicated that the 8 foot high fence will provide additional security and prevent individuals from accessing their property which abuts the Smiley Park to the rear. Mr. and Mrs. Hardin indicated that they recently purchased the property and have a lot of security issues with people accessing their property.

Commissioner Shaw made the motion to approve the proposal, and seconded by Commissioner Saucedo.

**Decision:** The Minor Exception Committee voted 3 to 0 to approve the application as proposed with no Conditions of Approval.

## VI. ADJOURNMENT

The meeting was adjourned at 10:40 a.m.

*Jocelyn Torres*

---

Jocelyn Torres  
Associate Planner  
City of Redlands

**NOTICE:** The Minor Exception Permit Committee visited the above-referenced property and made a decision on the application(s). If one wishes to appeal a decision, said Appeal must be submitted within ten days from the date of the decision (RMC Section 18.168.100). A formal Appeal, with the appropriate submittal fee, must be submitted to the Development Services Department within the 10-day appeal period. If no Appeal is received within ten days of the decision, then the Minor Exception Committee's action shall be final.