

CITY OF REDLANDS AIRPORT ADVISORY BOARD

August 7, 2019 MINUTES

ROBERT PEARCE, CHAIR

DEBORAH FORTHUN, VICE CHAIR

DON CRAW, BOARD MEMBER

CASEY ANN ERICKSON, BOARD MEMBER

JAMES D. PICKENS, BOARD MEMBER MICHAEL

SULLIVAN, BOARD MEMBER

RENEA WICKMAN, BOARD MEMBER

The following information comprises the minutes of the regular meeting of the Airport Advisory Board to be held at **6:00 p.m.** on **August 7, 2019**, in the City Council Chambers in the Civic Center, 35 Cajon Street, Suite 2.

1. CALL TO ORDER – Attendance, Pledge of Allegiance

Chairman Pearce called the meeting to order at 6:12 PM. Newly appointed board member Don Crow is attending his first Board meeting. Casey Erickson, James Pickens and Renea Wickman Advisory Board Members were absent. City Staff Tricia Swope and Larry Alms were in attendance. Councilman Paul Barich arrived at 7:18PM. There were 5 community members in the chambers at the start of the meeting

2. PUBLIC COMMENTS

None forthcoming.

3. APPROVAL OF MINUTES

A. Minutes of July 17, 2019, special meeting were approved by a motion from Deborah Forthun and seconded by Michael Sullivan with a vote of three approvals and Don Crow abstaining.

4. COMMUNICATIONS

A. Report from Staff

i. Updates on general operations and maintenance

Cal-Trans airport inspection passed with no reported issues. Cal Trans did comment that the stripping needed updating. The restriping will be scheduled after the crack sealing is completed. Asphalt work related to the new airport sign installation is delaying the sign installation until August 26th. A smaller sign for the west entrance is being quoted on.

B. Facilities Maintenance

A new wind sock is on order and due next week to replace the existing faded sock.

Sweeping is scheduled for Tuesday August 15th at 7AM.

A Special Meeting called for tonight prevented the Maintenance Department from attending this meeting.

5. OLD BUSINESS

A. Discussion and Possible Action regarding the Five Year Airport Capital Improvement Plan

i. Subcommittee Report

The Board discussed the relevance of the 2006 Master Plan Short Term Planning Horizon (MPSTPH) list. It was determined that Item #4, "Install Lighted Airfield Signs", is completed and should be removed from an amended MPSTPH list.

Wash racks designed with changeable and replaceable filters is the preferred style.

Deborah Forthun moved to amend item #3 on the 2006 MPSTPH list to read "West Apron Pavement Maintenance/Taxilane Widening and Underground the Existing Open Storm Drain Culvert that runs parallel to Taxiway A, and seconded by Michael Sullivan with a vote of four approvals to zero.

Robert Pearce moved to recommend that the City Staff pursue 2020 AIP funding for the amended #3 MPSTPH item and seconded by Michael Sullivan with a vote of four approvals to zero.

B. Discussion and Possible Action regarding update to Redlands Municipal Code Chapter 12.56

The segments of the Municipal Code Chapter 12.56, Municipal Airport, will be reviewed during each of the following AAB meetings with a goal of submitting change recommendations to Council completing the review by the December meeting.

All references to QoL Department, Director of Aviation and other outdated titles will be updated to the current terminology.

12.56.030 "inclement Weather" deleted from the second sentence.

12.56.070 paragraph is not clear and the wording should be superseded by FAA Part 43.

12.56.080 "military need" deleted. "special events or emergencies" added.

12.56.090 Staff will review with RPD for next meeting.

6. NEW BUSINESS

- A.** Discussion and Possible Action regarding review of non-aeronautical use of hangars by tenants
Councilman Paul Barich and Chairman Robert Pearce inspected a number of open hangars and observed that some of the hangars appeared to have non-aeronautical use. Staff reported that inspections of the 117 hangars conducted earlier in the year yielded no hanger misuse. Jim Ott reported that every leased hanger did have an aircraft in it. Based upon these inspections reports there is no violation of the AIP funding requirements.
There are 6 confirmed occupants on the hanger wait list.

7. POSSIBLE AGENDA ITEMS FOR NEXT MEETING

Continue on the review of the MPSTPH.

Status of the Hanger 24 donation towards the smaller west end entrance.

Continue the review of the RMC chapter 12.56.

8. BOARD MEMBER COMMENTS

None forthcoming.

9. ADJOURNMENT AT 7:51PM TO NEXT REGULAR MEETING on September 4, 2019.