

**CITY OF REDLANDS AIRPORT
ADVISORY BOARD
March 18, 2021 Minutes**

Present: Robert Pearce, Chair
Deborah Forthun, Vice Chair
James Pickens
Michael Sullivan
Renea Wickman

Absent: Don Crow

Council Liaison: Paul Barich

Staff: Carl Bruce Shaffer, Larry Alms

1. **CALL TO ORDER** – Attendance, Pledge of Allegiance
 - A. Chairman Pearce called the meeting to order at 6:18 PM.
2. **PUBLIC COMMENTS**
 - A. Mr. Walt Ferar, a member of the Redlands Airport Association, were read by Mr. Shaffer. Mr. Ferar requested that the AAB allow non-Redlands residents board membership since only 33% of Airport residents live in the City of Redlands.
3. **APPROVAL OF MINUTES**
 - A. Minutes of February 18, 2021, and approved by Chair Pearce, seconded by Board Member Pickens, and carried.
4. **COMMUNICATIONS**
 - A. Report from Staff
 - i. Mr. Shaffer reported that half of the City hanger doors have their annual maintenance completed the remainder are awaiting the access provided by the tenants.
 - ii. Mr. Shaffer reported that new cables for the security system were in place and that 3 new cameras are on order, one to point at the pedestrian entrance and 2 towards the fuel pump area that will cover the transient parking and the runway. The runway camera will also pick up the runway activity so accurate counts can be made.
 - iii. Mr. Pickens stated the lights over the fuel station were out to which Mr. Shaffer replied that he has coordinated with Redlands Aviation, whose ground spells out they are responsible for repair and or replacement. Repair expected by May.
5. **OLD BUSINESS**
 - A. Update on the RFQ for the CALUP and Airport Master Plan
 - i. Chairman Pearce requested that the AAB members sent him highlight of activities for inclusion in the Annual report to the City Council. This report is normally presented in person to the City Council during the standard Council Meeting. AAB member highlights will be discussed at the April meeting and a report will be prepared for the July City Council Meeting.
 - B. Update REI Safety Actions to UPS Visual Approach
 - i. None forthcoming.
6. **NEW BUSINESS**
 - A. Discussion and action regarding the election of AAB Chair and Vice Chair
 - i. Chair Pearce suggested tabling this item until the June or July Meeting when all members are present to discuss the item. After discussion it was decided to delay the election until May the standard time for elections and all AAB Members are present.

7. POSSIBLE AGENDA ITEMS FOR NEXT MEETING

- i. Discussion of adding non- residents to the AAB
- ii. Follow up Report on the UPS flight path.
- iii. Annual Report to the City Council.
- iv. Staff to add submitted public comments to Board distribution prior to the next meeting.

8. BOARD MEMBER COMMENTS

Mayor Barich thanked the AAB for their volunteering and the continued efforts supporting the improvement of the Airport.

9. ADJOURNMENT AT 7:09 PM TO NEXT REGULAR MEETING ON April 15, 2021.