

**CITY OF REDLANDS
CULTURAL ARTS COMMISSION
Regular Meeting of November 8, 2021**

MINUTES

Present: Dennis Christensen, Chair Absent: Candice Cabanilla-Stewart
Robert Walker
Kelly McGrail, Vice Chair
Margo Mullen
Baljit Toor

Council Liaison: Jenna Guzman-Lowery

RUSD Liaison:

Staff: Tricia Swope, Larry Alms

1. CALL TO ORDER/ATTENDANCE: Chair Christensen called the meeting to order at 4:03p.m.

2. PUBLIC COMMENTS:

None forthcoming

3. APPROVAL OF MINUTES

The minutes of the September 13, 2021 meeting were approved, with a correction to the adjournment date, on a motion by Walker seconded by Toor and carried.

4. STATUS REPORTS

A. *City Council Liaison Report* – Jenna Guzman-Lowery reported that the National Community Survey results indicated a high approval of the arts in the community.

B. *RUSD Liaison Report* – none forthcoming.

C. *Staff Liaison Report* – Tricia Swope provided an update that paint and supplies for any artwork along the Orange Blossom Trail would be provided by the service or volunteer group.

Also, the surveys were submitted to the Americans for the Arts for the “Arts & Economic Prosperity Survey.” The estimated timeline for the return of the survey is December, 2021.

Staff also requested that the Commissioners whose terms were ending in January, 2022 provide an update if they wanted to be considered for reappointment.

5. NEW BUSINESS

A. *Discussion and possible action regarding a CaFE call to artists* – the Commissioners reviewed the recommendation from the Public Art Subcommittee to have a \$3,000 honorarium for two artists for a total of \$6,000; to limit the call to the Inland Empire geographical area; and to work with the City’s Public Information Office to extend the reach of the notice. Commissioner Walker described the specifications that would be included to assist with more applicable submissions.

The Commission moved to approve a Call for Entry and Application for Public Art within the City with an honorarium of \$3,000 each for two artists on a motion by McGrail, seconded by

Walker, and carried.

- B. *Discussion and possible action regarding a development of an artist registry* – the Commissioners discussed options for utilizing existing local art associations/groups or creating one from scratch. Staff indicated that a link to the Arts Connection and the Redlands Art Association could be added to the Commission’s webpage on the City’s website as a resource.
- C. *Discussion and possible action regarding scheduling the Commission’s Annual report to the City Council* – Staff explained that the City wished to schedule next year’s annual reports as soon as possible. The Commissioners agreed that the annual report of the Cultural Arts Commission would be presented to the Council on April 5, 2022, with the speaker to be determined at a later meeting.

7. OLD BUSINESS

- A. *Discussion and possible action regarding Commission recommendation for Book Bench Project* – Staff explained that per the direction of the City Manager, the Commissions projects needed to be prioritized so that appropriate amount of staff time could be utilized in support of each project. Based on the current work on an Art and Culture Master Plan, the Commissioners determined to place the ACMP as priority number one and the Book Bench project as priority number two on the project list.
- B. Discussion and possible action regarding an Art and Culture Master Plan (ACMP) – after discussion, the Commissioners determined to take the request for an Art and Culture Master Plan to the City Council on the same date the American’s for the Arts survey will be presented.
- C. *Discussion and possible action regarding review and revisions to Commissioners’ tasks list.*
 - 1. Chair Christensen indicated he would like to see an orientation for new commissioners.
 - 2. Vice-Chair McGrail discussed her ongoing efforts to create an art inventory story map. She indicated that she is working with the City’s IT Department to submit a photo of the art, have the location noted along with information about the art and artist. The Commissioners are encouraged to send any photos to Vice-Chair McGrail to be included in the inventory.
 - 3. Commissioner Mullen indicated she is continuing efforts to create crosswalk murals as well as murals along the Orange Blossom Trail.
- D. *Discussion and possible action regarding review and updates to Commissioners’ subcommittee list* – with Commissioner Goodfellow stepping down, Commissioner Walker volunteered to be placed on the Arts and Culture Master Plan Subcommittee. No other changes were made to the list.

D. Individual Commissioner Reports:

Commissioner Toor indicated that a beautiful new mural went up on the United Church of Christ building on Bellevue and that the Museum of Redlands was having a sale the following weekend.

8. POSSIBLE AGENDA ITEMS FOR NEXT MEETING

None forthcoming beyond follow up to agendized items

9. Adjournment to next regular meeting: January 10, 2022, 4:00 PM, Council Chambers.