

**City of Redlands
2011-2012
Adopted Budget**

Municipal Utilities and Engineering

Mission Statement:

The Municipal Utilities & Engineering Department is committed to responding to the changing needs of our community, to providing excellent customer service through professionalism, integrity, and efficient use of resources and to ensuring Redlands remains a distinctive place in which to live and work.

Municipal Utilities & Engineering is responsible to provide the following major services to the City and its residents:

- Water Production and Water Distribution Administration and Operation
- Non-potable Water and Non-Potable Water Distribution Administration and Operation
- Wastewater Collection, Treatment, and Disposal Administration and Operation
- Engineering Review and Inspection of Development Proposals for compliance with City Codes, Standards and other governmental requirements relating to land subdivisions, grading, drainage, public improvements within the City right of way and transportation matters
- Management, Rehabilitation, and Replacement of Public improvements, such as, water mains, sewer mains, storm drains, streets, traffic signals, etc. to provide continued reliable service to the community
- Development and Construction of New Public Facilities to protect and enhance community quality of life

To provide these services, Municipal Utilities & Engineering Department is organized into operation functions and staff support functions. The staff support functions are Development and Capital Improvement Engineering Services, Regulatory Compliance, Water and Wastewater Operations and Customer Service/Utility Billing.

The administrative and general budget programs support each department function. All engineering and utilities operations are coordinated for efficient use of City resources. Municipal Utilities & Engineering has a total of 98 full-time and 4 part-time authorized positions.

Department Goals:

- Provide reliable service
- Provide adequate public facilities to meet the General Plan requirements
- Meet environmental and regulatory standards
- Provide water, non-potable, and wastewater service at a price that is economical and recovers all costs of providing the service
- Provide thorough, responsive, and timely review of development proposals
- Provide a safe, maintained, and efficient transportation roadway system
- Provide storm drain facilities that protect public and private property from flooding
- Provide excellent customer service
- Pursue and secure grant or low interest loan funds for public improvements

Sustainability Efforts:

- Rehabilitated 6 water supply wells (Airport 2, Church Street, East Lugonia, New York, Well 17, and California Facilities)
- Replace three water system boosters stations (Texas Street, Agate, & Country Club Facilities)
- Miscellaneous pump efficiency rehabilitations
- Construct Downtown State Street Landscaping Improvements (irrigation, landscape and hardscape)
- Construct the Terrace Park Improvement (irrigation, landscape and hardscape)
- Installation of 574 Photovoltaic Solar Array Panels at the Wastewater Treatment Plant
- Reuse used tires in street resurfacing project (Rubberize Asphalt Concrete Paving & Asphalt Rubber Aggregate Membrane products)

Significant Program Changes:

The budget proposes a re-organization within the National Pollution Prevention Elimination (NPDES) and construction inspection program functions. Given the limited staffing levels, this modification will provide operational flexibility and efficiencies in meeting both program objectives.

Accomplishments for Fiscal Year 2010-2011:**(Staff Support Functions)****Development Activity – Projects Initiated:**

- 3 Commission Review and Approval
- 8 Conditional Use Permit
- 14 Historic Conditions of Approval
- 8 Historic Demolition Permits
- 1 Lot Line Adjustments
- 16 Minor Exceptions
- 1 Pre-Annexation Agreement
- 389 Encroachment Permits
- 5 Grading Permits
- 255 Wide Load Permits
- 155 Street Closure
- 89 Building Permit Reviews
- 29 Improvement Plan Reviews
- 2 Map Reviews
- 10 Traffic Evaluation Reports
- 156 National Pollution Prevention Elimination (NPDES) Business Inspections
- 8 NPDES Residential Inspections
- 43 NPDES Construction Inspections
- 51 NPDES Investigations

Supplemental Revenue Awards:

- \$57,389 in SCE rebate checks for participation in the EnerNoc Demand Response Program
- \$553,700 allocation for Highway Safety Improvement Program, Cycle 4

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REVENUE DETAIL

	2009-10 ACTUAL (AUDITED)	2010-11 ADJUSTED BUDGET	2010-11 12 MONTH ESTIMATED	2011-12 COUNCIL ADOPTED
<u>ENGINEERING</u>				
3113 Building Permits	7,390	6,000	9,030	9,000
3116 Grading/Paving Permits	31,671	30,000	20,000	15,000
3124 Plan Check	5,177	10,000	7,500	10,000
3130 Street Permits	197,946	60,000	80,000	80,000
3135 NPDES Permit	77,612	128,000	50,000	330,000
3142 Conditional Use Permit	8,669	10,000	9,435	10,400
3146 Building Moving	(502)	0	0	0
3148 CRA Review	4,392	5,000	1,982	2,000
3152 Map Review	5,984	5,000	2,988	3,000
3153 Street Vacation	1,128	2,000	0	500
3154 Environmental Impact	2,359	3,639	1,603	1,600
3175 Development Agreements	0	0	511	0
3305 Cost Recover/Reimb Expenditure	237	1,500	1,444	1,400
3316 WQMP Review Admin	7,780	25,000	5,296	5,300
3416 Street Trench Cut Fees	162,763	12,000	12,361	12,400
3530 Miscellaneous Receipts	12,080	0	150	0
3533 Misc Taxable Sales	935	500	82	0
TOTAL ENGINEERING DEPARTMENT	525,621	298,639	202,382	480,600
<u>GAS TAX (207)</u>				
3025 Gas Tax Prop 111 2105	391,595	382,500	386,923	379,228
3026 Gas Tax 2107	521,912	507,692	514,913	504,673
3027 Gas Tax Engineering Rcpts	7,500	7,500	7,500	7,500
3028 Gas Tax 2106	246,124	237,250	244,537	239,498
3029 Gas Tax 2103	0	0	719,866	796,950
TOTAL GAS TAX	1,167,131	1,134,942	1,873,739	1,927,849
<u>MEASURE "I" (208)</u>				
3021 Measure I Sales Tax	798,741	850,000	806,000	818,000
3305 Cost Recover/Reimb Expenditure	0	0	15	0
3510 Investment Income	155,044	80,000	80,000	80,000
3533 Misc Taxable Sales	0	0	790	0
TOTAL MEASURE "I"	953,785	930,000	886,805	898,000

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REVENUE DETAIL

	2009-10 ACTUAL (AUDITED)	2010-11 ADJUSTED BUDGET	2010-11 12 MONTH ESTIMATED	2011-12 COUNCIL ADOPTED
<u>LOCAL TRANSPORTATION (209)</u>				
3200 State Grants	0	0	926,115	0
3205 State Reimbursement	43,044	0	675	0
3240 Traffic Congestion Relief	648,603	0	0	0
3250 Federal Grants	0	0	2,359,200	0
3305 Cost Recover/Reimb Expenditure	0	0	15	0
3510 Investment Income	159,442	85,000	80,000	85,000
3515 Land Sale Proceeds	3,920	0	0	0
3533 Misc Taxable Sales	0	0	948	0
3540 Other Grants	0	0	1,015,637	0
3630 Local Transportation Fees	0	34,000	0	0
TOTAL LOCAL TRANSPORTATION	855,009	119,000	4,382,590	85,000
<u>GENERAL CAPITAL IMPRV (240)</u>				
3250 Federal Grants	4,805	0	1,195,813	0
3540 Other Grants	0	0	12,250	0
3590 Donations	42,000	0	0	0
TOTAL GENERAL CAPITAL IMPRV	46,805	0	1,208,063	0
<u>PARK & OPEN SPACE DEV (250)</u>				
3305 Cost Recover/Reimb Expenditure	0	0	15	0
3510 Investment Income	61,352	35,000	35,000	35,000
3533 Misc Taxable Sales	0	0	1,920	0
3625 Park & Open Space Fee	4,599	7,500	75,000	75,000
TOTAL PARK & OPEN SPACE DEV	65,951	42,500	111,935	110,000
<u>PUBLIC FACILITIES DEV (251)</u>				
3533 Misc Taxable Sales	0	0	64	0
3600 Police Facilities	1,270	4,300	36,096	50,000
3601 Fire Facilities	5,549	2,000	28,500	40,000
3603 Library Facilities	538	1,505	15,100	25,000
3604 General Government Facilities	1,859	6,020	52,500	60,000
TOTAL PUBLIC FACILITIES DEV	9,216	13,825	132,260	175,000

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	2009-10 ACTUAL (AUDITED)	2010-11 ADJUSTED BUDGET	2010-11 12 MONTH ESTIMATED	2011-12 COUNCIL ADOPTED
<u>ARTERIAL STREET CONSTRUCTION (252)</u>				
3510 Investment Income	19,968	15,000	15,000	15,000
3630 Arterial Street Construction Fees	43,291	60,000	60,000	60,000
TOTAL ARTERIAL STREET CONST	63,259	75,000	75,000	75,000
<u>TRAFFIC SIGNALS (253)</u>				
3510 Investment Income	9,740	1,500	7,500	7,500
3630 Traffic Signals Fees	177,097	10,000	15,330	15,300
TOTAL TRAFFIC SIGNALS	186,837	11,500	22,830	22,800
<u>FREEWAY INTERCHANGES (254)</u>				
3510 Investment Income	5,127	4,500	5,000	5,000
3630 Freeway Interchange Fees	21,646	30,000	47,191	47,200
TOTAL FREEWAY INTERCHANGES	26,773	34,500	52,191	52,200
<u>STREET LIGHTING DIST #1 (260)</u>				
3650 Assessment District	25,233	25,000	23,222	25,000
TOTAL STREET LIGHTING DIST #1	25,233	25,000	23,222	25,000
<u>LANDSCAPE MAINT DISTRICT (263)</u>				
3650 Assessment District	28,770	30,000	30,000	30,000
TOTAL LANDSCAPE MAINT DIST	28,770	30,000	30,000	30,000
<u>STORM DRAIN CONSTRUCTION (405)</u>				
3510 Investment Income	65,615	38,000	38,000	38,000
3620 Storm Drain Fees	343	25,000	2,440	7,400
TOTAL STORM DRAIN CONST.	65,958	63,000	40,440	45,400
<u>WATER (501)</u>				
3305 Cost Recover/Reimb Expenditure	6,449	0	15,000	15,000
3380 Water Usage	15,708,240	14,570,000	14,678,640	15,412,572
3382 Irrigation Water Usage	1,542,154	1,400,000	1,653,000	1,735,650
3383 Fire Hydrant Water Usage	36,219	50,000	33,060	34,713
3384 Water Meter Install	11,975	9,000	4,000	2,500
3387 Frontage Charge	3,721	0	0	0

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<u>WATER (501) (CONT)</u>				
3388 "B" Contract Water Usage	141,851	125,000	125,000	125,000
3389 Fire Protection Water Usage	262,690	200,000	165,300	173,565
3510 Investment Income	648,936	300,000	200,000	200,000
3515 Land Sale Proceeds	35,870	0	0	0
3520 Rental Income	78,742	85,000	80,000	80,000
3530 Miscellaneous Receipts	176,808	160,000	180,000	180,000
3533 Misc Taxable Sales	2,340	0	500	500
3760 Bad Debt Recovery	0	0	1,630	1,500
TOTAL WATER	18,655,995	16,899,000	17,136,130	17,961,000
<u>WATER PROJECTS (503)</u>				
3305 Cost Recover/Reimb Expenditure	10,000	0	0	0
3510 Investment Income	(7,440)	0	0	0
3530 Miscellaneous Receipts	0	0	125,000	0
TOTAL WATER PROJECTS	2,560	0	125,000	0
<u>WATER BOND PROJECTS (505)</u>				
3305 Cost Recover/Reimb Expenditure	16,511	0	34,302	0
3510 Investment Income	146	0	0	0
3810 Bond/Loan Proceeds	0	10,476,100	0	10,476,100
TOTAL WATER BOND PROJECTS	16,657	10,476,100	34,302	10,476,100
<u>WATER DEBT SERVICE (506)</u>				
3510 Investment Income	7,313	25,000	9,168	10,000
TOTAL WATER DEBT SERVICE	7,313	25,000	9,168	10,000
<u>SOURCE ACQUISITION (508)</u>				
3510 Investment Income	7,055	2,500	490,000	0
3551 Water Source Acq Residential	13,170	1,500	9,546	9,500
3552 Water Source Acq Non-Residen	8,780	7,500	1,791	11,800
TOTAL SOURCE ACQUISITION	29,005	11,500	501,337	21,300
<u>WATER CAPITAL IMPROVEMENT (509)</u>				
3369 Cap Improv Chrg Non-Res	262,630	50,000	105,288	180,300

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	2009-10 ACTUAL (AUDITED)	2010-11 ADJUSTED BUDGET	2010-11 12 MONTH ESTIMATED	2011-12 COUNCIL ADOPTED
<u>WATER CAPITAL IMPROVEMENT (509) (CONT)</u>				
3370 Cap Improv Chrg Resident	1,100	10,000	13,378	13,400
3510 Investment Income	33,216	20,000	20,000	20,000
3512 Returned Check Charge	35	0	0	0
TOTAL WATER CAPITAL IMPROVE	296,981	80,000	138,666	213,700
<u>SEWER SERVICE (521)</u>				
3305 Cost Recover/Reimb Expenditure	1,370	0	0	0
3366 Sewer Residential	5,156,282	4,421,126	5,219,981	5,480,980
3367 Sewer Non-Residential	1,949,544	1,755,231	2,085,148	2,189,405
3368 Septage Charge	85,067	80,000	119,867	125,860
3379 Recycled Water Useage	248,052	330,000	247,185	245,000
3387 Frontage Charge	3,563	0	0	0
3391 Joint Lab - Water Charges	174,341	202,714	202,714	175,608
3392 Joint Lab - Solid Wst Charges	24,571	0	0	0
3510 Investment Income	242,127	120,000	103,000	103,000
3530 Miscellaneous Receipts	6,110	4,000	0	0
3533 Misc Taxable Sales	1,880	0	0	0
3760 Bad Debt Recovery	0	0	2,000	0
TOTAL SEWER SERVICE	7,892,907	6,913,072	7,979,895	8,319,853
<u>SEWER PROJECTS (523)</u>				
3200 State Grants	0	678,400	0	0
3250 Federal Grants	0	0	678,400	0
3510 Investment Income	1,640	0	0	0
3530 Miscellaneous Receipts	0	0	30	0
3533 Misc Taxable Sales	0	0	616	0
TOTAL SEWER BOND PROJECTS	1,640	678,400	679,046	0
<u>SEWER DEBT SERVICE (526)</u>				
3510 Investment Income	6,659	25,000	4,137	4,200
TOTAL SEWER DEBT SERVICE	6,659	25,000	4,137	4,200
<u>SEWER CAPITAL IMPROVE (529)</u>				
3369 Cap Improv Chrg Non-Res	103,410	45,000	86,738	306,700

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	2009-10 ACTUAL (AUDITED)	2010-11 ADJUSTED BUDGET	2010-11 12 MONTH ESTIMATED	2011-12 COUNCIL ADOPTED
<u>SEWER CAPITAL IMPROVE (529) (CONT)</u>				
3370 Cap Improv Chrg Resident	3,250	3,500	29,646	29,600
3510 Investment Income	71,933	35,000	0	0
TOTAL SEWER CAPITAL IMPROVE	178,593	83,500	116,384	336,300
<u>NON-POTABLE WATER (541)</u>				
3313 Non-Potable Water Usage	529,891	450,000	400,000	400,000
3510 Investment Income	(2,698)	2,000	2,000	2,000
TOTAL NON-POTABLE WATER	527,193	452,000	402,000	402,000
<u>NON-POTABLE CAPITAL IMPRV FUND (549)</u>				
3510 Investment Income	5,372	1,500	500	500
TOTAL NON POT CAP IMPRV FUND	5,372	1,500	500	500

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DEPARTMENT/DIVISION
ENGINEERING

FUND

GENERAL FUND

ORGKEY

101400

	2009-10 ACTUAL (AUDITED)	2010-11 ADJUSTED BUDGET	2010-11 12 MONTH ESTIMATED	2011-12 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	245,250	257,079	252,851	253,901
4010 Overtime Salaries	2,316	5,000	6,393	6,000
4015 Banked Leave Buy Back	4,418	3,754	7,919	5,011
4050 Pension Contributions	42,382	44,920	46,250	46,605
4051 Fica/Medicare	18,332	18,867	19,111	19,927
4053 Deferred Compensation	3,770	2,638	987	2,613
4055 Health/Dental Insurance	34,062	43,564	44,916	45,067
4056 Worker's Comp Insurance	109	4,283	4,283	2,876
4057 Disability Insurance	414	830	662	764
4058 Unemployment Insurance	1,305	1,661	1,793	1,571
4059 Life Insurance	199	236	187	228
4081 Eyecare Reimbursement	420	864	0	815
4084 Clothing Cash Payment	186	314	315	315
4085 Other Taxable Benefits	9,266	618	1,973	323
TOTAL SALARIES AND BENEFITS	362,429	384,628	387,640	386,015
<u>SERVICES</u>				
5190 Other Professional Services	87,053	80,385	20,000	25,000
5240 Meeting & Professional Devlpmt	250	750	750	750
5255 Travel Reimbursement	0	100	100	100
5270 Printing and Binding	1,461	2,000	1,325	1,325
5275 Postage	778	400	400	400
5303 Telephone	1,400	1,500	1,500	1,500
5340 Office Equipment Maintenance	0	500	500	500
5392 License & Permits	0	15,000	108,000	123,000
5395 Info Technology Services Charge	15,926	19,819	19,819	12,678
5396 City Garage Charges	15,302	10,789	10,789	15,201
5570 Office Equip & Furn Rent	3,488	1,697	11,315	11,315
5800 Subscriptions & Memberships	137	400	0	0
5840 Training	25	5,000	0	0

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DEPARTMENT/DIVISION
ENGINEERING

FUND

GENERAL FUND

ORGKEY

101400

	2009-10 ACTUAL (AUDITED)	2010-11 ADJUSTED BUDGET	2010-11 12 MONTH ESTIMATED	2011-12 COUNCIL ADOPTED
<u>SERVICES (CONT)</u>				
5880 Special Contractual Services	32,004	108,000	0	0
5950 Bad Debt Expense	3,976	5,000	6,037	0
TOTAL SERVICES	161,800	251,340	180,535	191,769
<u>SUPPLIES</u>				
6130 Books & Supplies	0	500	0	0
6140 Office Supplies	3,192	5,500	19	1,000
6510 Small Tools & Equipment	15	200	0	0
6590 Special Departmental Supplies	272	400	0	100
TOTAL SUPPLIES	3,479	6,600	19	1,100
DEPARTMENT TOTAL	527,708	642,568	568,194	578,884

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**Municipal Utilities and Engineering
Public Works Improvements**

Program Description:

Measure "I" is a half cent sales tax levy approved by the voters to fund local transportation improvements including the street expansion and rehabilitation and related capital improvements. A portion of the Measure "I" allocation is provided to the City for the improvement of local roadways. The local transportation and traffic signal, governmental public facilities, park development, and storm drain fund revenues collected from new development to provide the necessary funds for master planned facilities to accommodate impacts associated with new development.

The capital improvement program provides for the construction of public improvements, such as street widening, resurfacing or reconstruction, traffic signals, storm drain pipelines and other related street or drainage improvements.

Program Objectives:

- Use funds, where feasible, as a match for State and Federal Grant Funds to implement significant capital improvement projects
- Effectively use the financial resources to preserve and extend the useful service life of the public facilities
- Use funds to acquire right-of-way necessary for the capital improvement project
- Provide a safe, maintained, and efficient transportation roadway system
- Provide storm drain facilities that protect public and private property from flooding

Significant Program Changes:

In 2010-11 the City procured E-Road Software and developed a pavement condition assessment and pavement management platform to strategically prioritize the investment of limited funds for road improvement. This program assists in implementing a scientific approach to maximize the roadway surface area maintained and extend the road service life. The City is also pursuing grant funding opportunities to augment its financial resources for roadway improvements and leveraging/coordinating utility pavement trench repair and paving programs.

Accomplishments for Fiscal Year 2010-2011:

- Construct Airport Apron Improvements and pavement Sealing (59,436SF slurry seal and crack repair and 22,920SF of new apron paving)
- Construct Ed Hales Park Improvements (irrigation, landscape, hardscape, and pavement/walkway treatments)
- Resurface 49.07 lane miles of roadway resurfacing and maintenance
- Restripe 99,158 lineal feet traffic control marks
- Construct 65 new Americans with Disabilities Act (ADA) Access Ramps
- Upgrade 50 existing ADA Access Ramps
- Construct 9,134 lineal feet of new sidewalk

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DEPARTMENT/DIVISION
MEASURE I

FUND **ORGKEY**
MEASURE I FUND 208400

	2009-10 ACTUAL (AUDITED)	2010-11 ADJUSTED BUDGET	2010-11 12 MONTH ESTIMATED	2011-12 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	50,707	169,186	113,589	122,718
4010 Overtime Salaries	458	0	1,732	0
4015 Banked Leave Buy Back	221	1,375	2,579	2,832
4050 Pension Contributions	8,696	29,487	20,989	23,978
4051 Fica/Medicare	3,483	11,475	8,000	9,618
4053 Deferred Compensation	1,205	2,823	2,823	2,378
4055 Health/Dental Insurance	2,752	21,732	12,813	15,830
4057 Disability Insurance	39	107	89	56
4058 Unemployment Insurance	94	886	306	543
4059 Life Insurance	26	127	17	79
4081 Eyecare Reimbursement	0	459	0	281
4084 Clothing Cash Payment	0	40	30	20
4085 Other Taxable Benefits	7,521	276	1,114	173
TOTAL SALARIES AND BENEFITS	75,202	237,973	164,081	178,505
<u>SERVICES</u>				
5103 Software Support/Development	3,000	0	48,000	0
5190 Other Professional Services	0	0	0	20,000
5270 Printing and Binding	0	0	1,000	0
5275 Postage	393	0	359	0
5395 Info Technology Services Charge	809	961	961	884
5710 Street Repairs	3,515	0	0	0
5870 General Govt Service Charge	23,758	24,186	24,186	24,186
5880 Special Contractual Services	951	0	14,434	0
TOTAL SERVICES	32,426	25,147	88,940	45,070
<u>FIXED ASSETS</u>				
7150 Other Betterments/Improvement	0	0	800,546	0
7230 Street Construction	0	6,621,246	5,559,428	443,804
TOTAL FIXED ASSETS	0	6,621,246	6,359,974	443,804
 FUND TOTAL	 107,628	 6,884,366	 6,612,995	 667,379

City of Redlands
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Department
Municipal Utilities & Engineering

Fund
Measure I

Orgkey
208400

Job Ledger No.	Project/Program Description	FY 2011 12-Month Estimate	FY 2012 Budget Request
41017	Redlands/Alabama Street Improvements	3,581,000	75,182
41026	Resurfacing Program 2009	497,261	36,684
41032	Resurfacing Program 2010	1,351,836	27,513
41035	Resurfacing Program 2011	1,000,661	0
41036	Traffic Management Striping 2010/11	134,237	0
41039	Pavement Assessment Management Software	48,000	0
41046	Resurfacing Project 2012	0	420,000
41047	City Wide Street Maintenance 2012	0	88,000
41048	Traffic Survey, Signs & Striping	0	20,000

TOTALS	\$6,612,995	\$667,379
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DEPARTMENT/DIVISION
LOCAL TRANSPORTATION

<u>FUND</u>					<u>ORGKEY</u>
LOCAL TRANSPORTATION FUND					209400
	2009-10 ACTUAL (AUDITED)	2010-11 ADJUSTED BUDGET	2010-11 12 MONTH ESTIMATED	2011-12 COUNCIL ADOPTED	
<u>SALARIES AND BENEFITS</u>					
4000 Full Time Salaries	56,023	178,954	154,395	105,228	
4010 Overtime Salaries	635	0	4,166	0	
4015 Banked Leave Buy Back	4,865	1,209	5,034	2,428	
4050 Pension Contributions	9,799	31,288	31,805	20,399	
4051 Fica/Medicare	4,742	12,723	12,087	8,246	
4053 Deferred Compensation	516	2,887	1,518	1,936	
4055 Health/Dental Insurance	7,944	25,482	24,369	13,569	
4057 Disability Insurance	61	338	296	56	
4058 Unemployment Insurance	272	1,096	877	477	
4059 Life Insurance	46	157	121	69	
4081 Eyecare Reimbursement	225	568	0	248	
4084 Clothing Cash Payment	100	50	13	20	
4085 Other Taxable Benefits	158	342	2,117	150	
TOTAL SALARIES AND BENEFITS	85,386	255,094	236,799	152,827	
<u>SERVICES</u>					
5110 Architect & Engineer	0	0	30,183	0	
5190 Other Professional Services	73,390	1,565,346	149	0	
5240 Meeting & Professional Developpr	22	0	37	0	
5270 Printing and Binding	1,202	0	1,059	0	
5275 Postage	0	0	961	0	
5395 Info Technology Services Charge	3,230	3,833	3,833	3,527	
5870 General Govt Service Charge	62,529	63,654	63,654	63,654	
5880 Special Contractual Services	27,500	0	13,714	0	
TOTAL SERVICES	167,873	1,632,833	113,590	67,181	
<u>SUPPLIES</u>					
6210 Repair/Maintenance Supplies	0	0	402	0	
TOTAL SUPPLIES	0	0	402	0	

City of Redlands
2011-2012
Adopted Budget

DEPARTMENT/DIVISION
LOCAL TRANSPORTATION

<u>FUND</u>					<u>ORGKEY</u>
LOCAL TRANSPORTATION FUND					209400
	2009-10 ACTUAL (AUDITED)	2010-11 ADJUSTED BUDGET	2010-11 12 MONTH ESTIMATED	2011-12 COUNCIL ADOPTED	
<u>FIXED ASSETS</u>					
7150 Other Betterment/Improvement	0	74,052	5,868,174	1,915,300	
7230 Street Construction	299,072	4,461,071	1,665,631	100,000	
TOTAL FIXED ASSETS	299,072	4,535,123	7,533,805	2,015,300	
FUND TOTAL	552,331	6,423,050	7,884,596	2,235,308	

City of Redlands
2011-2012
Adopted Job Ledger Budget

Department
Municipal Utilities & Engineering

Fund
Local Transportation

Orgkey
209400

Job Ledger No.	Project/Program Description	FY 2011 12-Month Estimate	FY 2012 Budget Request
41004	Engineering	177,436	220,008
41017	Redlands/Alabama Street Improvements	1,350,673	0
41020	Alabama Street at City Creek	187,000	0
41025	Safe Routes to School - Cycle 5	442,508	0
41027	Safe Routes to School - Cycle 6	434,429	0
41028	Traffic Signals - Promenade	0	300,000
41033	Safe Routes to School - Cycle 2	900,000	100,000
41034	Orange Street/Redlands Blvd.	2,512,522	0
41040	Safe Routes to School - Cycle 8	12,292	1,000,000
41042	Church/Alessandro St. Imprv - 2009 Prop 1B	1,025,900	0
41043	2011 Resurfacing Program Phase II	841,836	0
41044	Hwy Safety Imprv Prgm - Cycle 4 (Striping)	0	615,300

TOTALS \$7,884,596 \$2,235,308

City of Redlands
2011-2012
Adopted Budget

DEPARTMENT/DIVISION
GENERAL CAPITAL IMPROVEMENT

FUND GENERAL CAPITAL IMPROVEMENT FUND **ORGKEY** 240400

	2009-10 ACTUAL (AUDITED)	2010-11 ADJUSTED BUDGET	2010-11 12 MONTH ESTIMATED	2011-12 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	1,410	0	10,809	0
4010 Overtime Salaries	13	0	171	0
4015 Banked Leave Buy Back	0	0	100	0
4050 Pension Contributions	244	0	1,986	0
4051 Fica/Medicare	107	0	1,041	0
4053 Deferred Compensation	0	0	807	0
4055 Health/Dental Insurance	162	0	1,382	0
4057 Disability Insurance	13	0	0	0
4058 Unemployment Insurance	18	0	117	0
4059 Life Insurance	2	0	5	0
4084 Clothing Cash Payment	0	0	10	0
4085 Other Taxable Benefits	0	0	9	0
TOTAL SALARIES AND BENEFITS	1,969	0	16,437	0
<u>SERVICES</u>				
5190 Other Professional Services	0	308,063	1,500	0
5275 Postage	0	0	46	0
5392 License & Permits	0	0	2,060	0
TOTAL SERVICES	0	308,063	3,606	0
<u>SUPPLIES</u>				
6140 Office Supplies	0	0	79	0
TOTAL SUPPLIES	0	0	79	0
<u>FIXED ASSETS</u>				
7150 Other Betterments/Improvement	42,000	900,000	1,187,941	0
TOTAL FIXED ASSETS	42,000	900,000	1,187,941	0
FUND TOTAL	43,969	1,208,063	1,208,063	0

City of Redlands
2011-2012
Adopted Job Ledger Budget

Department
Municipal Utilities & Engineering

Fund
General Capital Improvement

Orgkey
240400

Job Ledger No.	Project/Program Description	FY 2011 12-Month Estimate	FY 2012 Budget Request
47013	Core Block Park Once Structure	295,813	0
47015	Orange Blossom Trail	12,250	0
47016	DOE: Energy Efficiency Facility Upgrades	900,000	0

TOTALS	\$1,208,063	\$0
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City of Redlands
2011-2012
Adopted Budget

DEPARTMENT/DIVISION
PARK DEVELOPMENT

FUND **ORGKEY**
PARK DEVELOPMENT FUND 250400

	2009-10 ACTUAL (AUDITED)	2010-11 ADJUSTED BUDGET	2010-11 12 MONTH ESTIMATED	2011-12 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	0	0	850	0
4050 Pension Contributions	0	0	158	0
4051 Fica/Medicare	0	0	78	0
4055 Health/Dental Insurance	0	0	31	0
4059 Life Insurance	0	0	1	0
TOTAL SALARIES AND BENEFITS	0	0	1,118	0
<u>SERVICES</u>				
5034 Collection Agent/Bank Fees	5,707	5,900	5,900	5,433
5190 Other Professional Services	1,512	537,218	744	0
5270 Printing and Binding	0	0	1,038	0
5275 Postage	0	0	142	0
5760 Special Program Expenditures	0	0	0	0
5870 General Govt Service Charge	92	9,600	2,000	2,000
5880 Special Contractual Services	0	0	0	0
TOTAL SERVICES	7,311	552,718	9,824	7,433
<u>FIXED ASSETS</u>				
7150 Other Betterments/Improvement	0	25,000	891,119	0
TOTAL FIXED ASSETS	0	25,000	891,119	0
<u>DEBT SERVICE</u>				
8100 Principal	43,325	44,690	44,690	46,097
8200 Interest	59,239	57,854	57,853	56,424
TOTAL DEBT SERVICE	102,564	102,544	102,543	102,521
 FUND TOTAL	 109,875	 680,262	 1,004,604	 109,954

City of Redlands
2011-2012
Adopted Job Ledger Budget

Department
Municipal Utilities & Engineering

Fund
Park Development

Orgkey
250400

Job Ledger No.	Project/Program Description	FY 2011 12-Month Estimate	FY 2012 Budget Request
41200	Sports Park	108,444	109,954
41203	Terrace Park	353,325	0
41205	Ed Hales Park	542,835	0

TOTALS	\$1,004,604	\$109,954
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City of Redlands
2011-2012
Adopted Budget

DEPARTMENT/DIVISION
PUBLIC FACILITY DEVELOPMENT - POLICE

<u>FUND</u>		<u>ORGKEY</u>
PUBLIC FACILITY DEVELOPMENT FUND		251202

	2009-10 ACTUAL (AUDITED)	2010-11 ADJUSTED BUDGET	2010-11 12 MONTH ESTIMATED	2011-12 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	276	0	0	0
4050 Pension Contributions	48	0	0	0
4051 Fica/Medicare	21	0	0	0
4055 Health/Dental Insurance	9	0	0	0
TOTAL SALARIES AND BENEFITS	354	0	0	0
 <u>SUPPLIES</u>				
6375 Computer Components	3,676	0	0	0
TOTAL SUPPLIES	3,676	0	0	0
 DEPARTMENT TOTAL	 4,030	 0	 0	 0

City of Redlands
2011-2012
Adopted Budget

DEPARTMENT/DIVISION
PUBLIC FACILITY DEVELOPMENT - PW

<u>FUND</u>					<u>ORGKEY</u>
PUBLIC FACILITY DEVELOPMENT FUND					251400
	2009-10 ACTUAL (AUDITED)	2010-11 ADJUSTED BUDGET	2010-11 12 MONTH ESTIMATED	2011-12 COUNCIL ADOPTED	
<u>SERVICES</u>					
5110 Architect & Engineer	3,650	0	0	0	
5190 Other Professional Services	50,000	0	68,342	0	
5270 Printing and Binding	0	0	134	0	
5275 Postage	0	0	137	0	
5280 Advertising	0	0	248	0	
5303 Telephone	441	0	0	0	
5310 Electricity & Gas	758	0	0	0	
5360 Machinery and Equipment	333	0	0	0	
5392 License & Permits	50	0	0	0	
5870 General Govt Service Charge	184	0	2,627	0	
TOTAL SERVICES	55,416	0	71,488	0	
<u>SUPPLIES</u>					
6350 Building Supplies	59	0	0	0	
6375 Computer Components	770	0	0	0	
6510 Small Tools & Equipment	7,750	0	0	0	
6590 Special Departmental	6,948	0	0	0	
TOTAL SUPPLIES	15,527	0	0	0	
<u>FIXED ASSETS</u>					
7150 Other Betterments/Improvement	77,557	60,000	132,000	0	
7270 Building Construction	793,482	0	4,709	0	
TOTAL FIXED ASSETS	871,039	60,000	136,709	0	
DEPARTMENT TOTAL	941,982	60,000	208,197	0	
FUND TOTAL	946,012	60,000	208,197	0	

City of Redlands
2011-2012
Adopted Job Ledger Budget

Department
Municipal Utilities & Engineering

Fund
Public Facilities Fund

Orgkey
251400

Job Ledger No.	Project/Program Description	FY 2011 12-Month Estimate	FY 2012 Budget Request
41102	Safety Hall Project 2009	158,197	0
41104	Safety Hall Development Project	50,000	0

TOTALS	\$208,197	\$0
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City of Redlands
2011-2012
Adopted Budget

DEPARTMENT/DIVISION
ARTERIAL STREET CONSTRUCTION

<u>FUND</u>					<u>ORGKEY</u>
ARTERIAL STREET CONSTRUCTION FUND					252400
	2009-10 ACTUAL (AUDITED)	2010-11 ADJUSTED BUDGET	2010-11 12 MONTH ESTIMATED	2011-12 COUNCIL ADOPTED	
	<hr/>				
<u>SERVICES</u>					
5870 General Govt Service Charge	866	2,400	1,500	1,500	
TOTAL SERVICES	<hr/> 866	<hr/> 2,400	<hr/> 1,500	<hr/> 1,500	
<u>FIXED ASSETS</u>					
7150 Other Betterment/Improvement	0	240,000	240,900	0	
TOTAL FIXED ASSETS	<hr/> 0	<hr/> 240,000	<hr/> 240,900	<hr/> 0	
 FUND TOTAL	 866	 242,400	 242,400	 1,500	

City of Redlands
2011-2012
Adopted Job Ledger Budget

Department
Municipal Utilities & Engineering

Fund
Arterial Street Construction

Orgkey
252400

Job Ledger No.	Project/Program Description	FY 2011 12-Month Estimate	FY 2012 Budget Request
41300	Traffic Signal at 6th & I-10 (EB)	242,400	1,500

	TOTALS	\$242,400	\$1,500
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City of Redlands
2011-2012
Adopted Budget

DEPARTMENT/DIVISION
TRAFFIC SIGNALS FUND

<u>FUND</u>				<u>ORGKEY</u>
TRAFFIC SIGNALS FUND				253400
	2009-10 ACTUAL (AUDITED)	2010-11 ADJUSTED BUDGET	2010-11 12 MONTH ESTIMATED	2011-12 COUNCIL ADOPTED
<u>SERVICES</u>				
5870 General Govt Service Charge	3,542	2,500	350	350
TOTAL SERVICES	<u>3,542</u>	<u>2,500</u>	<u>350</u>	<u>350</u>
 FUND TOTAL	 3,542	 2,500	 350	 350

City of Redlands
2011-2012
Adopted Budget

DEPARTMENT/DIVISION
FREEWAY INTERCHANGES

<u>FUND</u>					<u>ORGKEY</u>
FREEWAY INTERCHANGES FUND					254400
	2009-10 ACTUAL (AUDITED)	2010-11 ADJUSTED BUDGET	2010-11 12 MONTH ESTIMATED	2011-12 COUNCIL ADOPTED	
<u>SERVICES</u>					
5870 General Govt Service Charge	433	1,500	1,000	1,000	
TOTAL SERVICES	433	1,500	1,000	1,000	
FUND TOTAL	433	1,500	1,000	1,000	

City of Redlands

2011-2012

Adopted Budget

DEPARTMENT/DIVISION
STORM DRAIN CONSTRUCTION

FUND				ORGKEY
STORM DRAIN CONSTRUCTION FUND				405300
	2009-10 ACTUAL (AUDITED)	2010-11 ADJUSTED BUDGET	2010-11 12 MONTH ESTIMATED	2011-12 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	6,942	59,025	21,403	12,517
4010 Overtime Salaries	49	0	427	0
4015 Banked Leave Buy Back	133	279	466	289
4050 Pension Contributions	1,204	10,265	4,600	2,632
4051 Fica/Medicare	553	4,246	1,692	983
4053 Deferred Compensation	43	1,042	1,042	363
4055 Health/Dental Insurance	945	9,392	3,500	2,589
4057 Disability Insurance	14	0	1	0
4058 Unemployment Insurance	45	325	67	43
4059 Life Insurance	0	47	7	6
4081 Eyecare Reimbursement	0	168	0	23
4084 Clothing Cash Payment	0	0	10	0
4085 Other Taxable Benefits	128	113	8	15
TOTAL SALARIES AND BENEFITS	10,056	84,902	33,223	19,459
<u>SERVICES</u>				
5110 Architect & Engineer	0	16,600	6,742	0
5190 Other Professional Services	0	0	9,000	0
5870 General Govt Service Charge	3,878	3,940	3,940	3,940
TOTAL SERVICES	3,878	20,540	19,682	3,940
<u>FIXED ASSETS</u>				
7240 Storm Drain Construction	3,118	1,944,505	1,981,180	205,040
7250 Land Acquisition	3,023	0	0	0
TOTAL FIXED ASSETS	6,141	1,944,505	1,981,180	205,040
FUND TOTAL	20,075	2,049,947	2,034,085	228,439

City of Redlands
2011-2012
Adopted Job Ledger Budget

Department
Municipal Utilities & Engineering

Fund
Storm Drain Construction

Orgkey
405400

Job Ledger No.	Project/Program Description	FY 2011 12-Month Estimate	FY 2012 Budget Request
48028	Downtown Storm Drain	2,034,085	0
48032	Storm Drain Assessment	0	152,304
48033	Miscellaneous Storm Drain Improvements	0	76,135

TOTALS	\$2,034,085	\$228,439
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**City of Redlands
2011-2012
Adopted Budget**

**Municipal Utilities and Engineering
Water**

Program Description:

The Water Utility produces and distributes water to over 21,500 customers within its service area. In general, the service area includes the City of Redlands, unincorporated areas of the County (Mentone and Crafton areas), as well as the San Bernardino County Donut Hole area. The water utility operates and maintains over 400 miles of pipelines, approximately 3,000 fire hydrants, 18 reservoirs, two surface water treatment plants, one per chlorate treatment plant, 21 active potable and non-potable groundwater production wells, and 14 booster station facilities.

The water budget includes all water related operations, including water production, treatment and distribution, regulatory compliance, non-potable water operations, customer utility billing services, and water conservation.

Program Objectives:

- Provide adequate drinking water supply that conforms to all water quality requirements
- Provide aesthetically pleasing drinking water
- Deliver water at an economical rate that is sufficient to recover the cost associated with providing the service
- Publish an annual consumer confidence report to customers to educate the public on the drinking water quality and water sources
- Increase public water conservation awareness
- Provide excellent customer service

Significant Program Changes:

In 2010-11, the City Council adopted a three year rate schedule for the Water Enterprise Program to continue to fund various improvements, including annual pipeline replacements, well rehabilitations, reservoir rehabilitations, and the construction of required regulatory upgrades to the Hinckley Water treatment plant.

This budget includes the proposed deletion of the Water Regulatory Compliance Officer position. The assignments and duties associated with this position will be overseen by the Water Distribution Superintendent and distributed to the Water Production Supervisor and the Water Quality Control Officer to more efficiently perform and manage these functions.

Accomplishments for Fiscal Year 2010-2011:

- Environmental Protection Agency (EPA) Regulatory Hinckley Water Treatment Plant Upgrades
- Replace 27,000 lineal of deteriorated water distribution mains
- Repainted a 3 million gallon water storage reservoir (Agate Facility)

City of Redlands
2011-2012
Adopted Budget

DEPARTMENT/DIVISION
WATER

FUND

WATER FUND

ORGKEY

501403

	2009-10 ACTUAL (AUDITED)	2010-11 ADJUSTED BUDGET	2010-11 12 MONTH ESTIMATED	2011-12 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	2,416,067	3,097,213	3,021,900	3,129,039
4005 Salaries: Part Time	20,435	75,325	14,636	60,965
4010 Overtime Salaries	171,579	198,460	150,000	175,000
4012 Stand By	44,658	125,000	60,000	50,000
4015 Banked Leave Buy Back	58,606	60,575	60,575	61,452
4016 Compensated Absences	63,802	0	0	0
4050 Pension Contributions	421,509	586,379	557,881	542,356
4051 Fica/Medicare	205,784	234,945	252,893	254,828
4053 Deferred Compensation	6,108	10,797	8,500	15,812
4055 Health/Dental Insurance	511,837	664,502	601,235	685,760
4056 Worker's Comp Insurance	127,797	46,895	46,895	46,895
4057 Disability Insurance	25,103	28,329	32,552	29,323
4058 Unemployment Insurance	18,533	23,288	17,065	23,621
4059 Life Insurance	2,638	3,413	2,718	3,429
4081 Eyecare Reimbursement	3,562	12,383	4,500	12,245
4082 Clothing Allowance	8,351	12,893	12,893	12,824
4084 Clothing Cash Payment	923	0	1,000	850
4085 Other Taxable Benefits	15,057	9,544	13,000	7,766
4086 Tuition Reimbursement	4,657	15,000	0	0
TOTAL SALARIES AND BENEFITS	4,127,006	5,204,941	4,858,243	5,112,164
<u>SERVICES</u>				
5030 Fiscal Agent Fees	7,500	0	0	0
5103 Software Support/Development	9,662	86,000	37,000	16,000
5140 Legal Services	4,450	8,000	2,000	2,000
5142 City Attorney Legal Service	29,130	22,765	22,765	22,765
5180 Medical/Physicals	480	1,350	500	1,850
5190 Other Professional Services	355,188	235,723	239,286	876,000
5240 Meeting & Professional Devlpmt	2,950	5,500	3,500	5,500
5255 Travel Reimbursement	903	350	350	350
5270 Printing and Binding	9,984	22,642	18,500	26,150

City of Redlands
2011-2012
Adopted Budget

DEPARTMENT/DIVISION
WATER

FUND
WATER FUND

ORGKEY
501403

	2009-10 ACTUAL (AUDITED)	2010-11 ADJUSTED BUDGET	2010-11 12 MONTH ESTIMATED	2011-12 COUNCIL ADOPTED
<u>SERVICES (CONT)</u>				
5275 Postage	8,582	17,000	9,600	9,600
5280 Advertising	2,937	3,000	500	1,250
5300 Water, Sewer, Disposal	2,658	6,500	2,000	5,000
5301 City Water	272,878	0	275,000	275,000
5303 Telephone	29,081	24,900	26,629	27,200
5310 Electricity & Gas	252,198	300,000	250,000	300,000
5312 Electric Service: Facility Ops	1,586,053	1,900,000	1,900,771	1,905,000
5313 Heating/AC Service Contract	14,240	39,000	15,000	39,000
5314 Gas Service: Facility Ops	2,004	2,200	2,000	2,200
5317 Service for Facility Ops	68,023	245,314	200,000	225,300
5318 Energy for Treatment	45,693	65,000	65,000	72,000
5320 Janitorial Services	3,082	10,151	5,000	8,300
5340 Office Equipment Maintenance	0	1,000	500	1,000
5350 Building/Grounds Maintenance	943	2,200	1,800	2,200
5360 Machinery & Equip Maint	89,597	227,397	200,000	212,000
5392 License & Permits	77,612	40,000	90,000	120,000
5395 Info Technology Services Charge	255,193	329,922	329,922	303,008
5396 City Garage Charges	257,471	285,655	285,655	339,988
5451 Retiree Health Insurance	638,258	160,000	250,000	250,000
5510 Land and Building Rent	1,011	2,000	1,971	2,500
5570 Office Equip & Furn Rent	10,669	5,825	15,000	15,000
5580 Communications Svs & Rental	0	1,000	1,000	1,000
5590 Other Rentals	1,119	30,500	20,360	30,500
5710 Street Repairs	184,849	350,000	150,000	100,000
5720 Taxes	9,143	0	10,000	10,000
5730 Stock Assessment	578,079	600,000	600,000	615,000
5760 Special Program Expenditures	57	0	50	10,000
5800 Subscriptions & Memberships	5,987	10,050	4,714	5,300
5840 Training	6,284	11,250	3,557	11,700
5870 General Govt Service Charge	1,016,936	1,078,750	1,078,750	1,078,750
5880 Special Contractual Services	52,612	205,000	150,000	294,500
5890 Landfill Tipping Charges	1,830	1,500	2,000	2,000

City of Redlands
2011-2012
Adopted Budget

DEPARTMENT/DIVISION
WATER

<u>FUND</u>					<u>ORGKEY</u>
WATER FUND					501403
	2009-10 ACTUAL (AUDITED)	2010-11 ADJUSTED BUDGET	2010-11 12 MONTH ESTIMATED	2011-12 COUNCIL ADOPTED	
<u>SERVICES (CONT)</u>					
5950 Bad Debt Expense	34,817	5,000	1,000	1,000	
5980 Billing Services	462,590	470,000	470,000	480,000	
5995 Depreciation Expense	2,395,405	0	0	0	
TOTAL SERVICES	8,788,138	6,812,445	6,741,680	7,705,911	
 <u>SUPPLIES</u>					
6100 Purchased Water	441,692	300,001	200,000	300,000	
6120 Chemical & Lab Supplies	325,849	485,500	410,000	418,000	
6130 Books & Supplies	1,928	1,950	750	1,950	
6140 Office Supplies	17,844	9,250	13,874	9,750	
6145 Awards/Recognition Program	0	150	0	0	
6160 Medical Supplies	1,670	6,550	746	2,850	
6180 Turnouts/Uniforms/Safety Clothin.	17,935	109,300	13,097	20,300	
6190 Photo & Copying Supplies	94	850	0	0	
6210 Repair/Maintenance Supplies	756,117	1,077,709	689,143	928,000	
6310 Janitorial Supplies	6,296	10,850	4,989	9,350	
6375 Computer Components	143	0	2,246	7,000	
6410 Motor Vehicle Supplies	490	1,400	343	750	
6470 Steel	741	10,000	2,229	5,000	
6500 Office Equipment & Furniture	1,337	5,700	5,700	16,000	
6510 Small Tools & Equipment	41,406	78,000	59,971	61,000	
6560 Food	658	700	600	800	
6570 Water Meters & Fittings	900	130,200	50,000	70,000	
6580 Damaged/Theft/Obsolete Stock	0	0	26	0	
6590 Special Departmental Supplies	23,989	67,200	15,034	123,000	
TOTAL SUPPLIES	1,639,089	2,295,310	1,468,747	1,973,750	
 <u>FIXED ASSETS</u>					
7100 Motor Vehicles	283,842	562,442	313,550	345,000	
7140 All Other Equipment	12,698	0	0	3,500	

City of Redlands
2011-2012
Adopted Budget

DEPARTMENT/DIVISION
WATER

FUND
WATER FUND

ORGKEY
501403

	2009-10 ACTUAL (AUDITED)	2010-11 ADJUSTED BUDGET	2010-11 12 MONTH ESTIMATED	2011-12 COUNCIL ADOPTED
<u>FIXED ASSETS (CONT)</u>				
7700 Water Facilities	64,800	0	236,697	0
TOTAL FIXED ASSETS	<u>361,340</u>	<u>562,442</u>	<u>550,247</u>	<u>348,500</u>
 FUND TOTAL	 14,915,573	 14,875,139	 13,618,917	 15,140,325

City of Redlands
2011-2012
Adopted Job Ledger Budget

Department
Municipal Utilities & Engineering

<u>Fund</u> Water			<u>Orgkey</u> 501403
Job Ledger No.	Project/Program Description	FY 2011 12-Month Estimate	FY 2012 Budget Request
71001	Water Admin & General	3,008,382	3,570,998
71010	Water Engineering	510,647	539,130
71020	Water Production & Operation - General	4,099,157	4,333,026
71024	Water Production Maintenance	2,030,154	2,355,224
71032	Water Treatment - HTWTP	320,391	318,474
71034	Water Treatment - HHWTP	353,865	394,655
71040	Water Quality - General	303,919	441,081
71060	Water Distribution - General	2,832,854	3,026,606
71090	Water Conservation Program	130,781	143,743
71114	'B' Contract (Reimbursable)	10,759	0
71115	'B' Contract (City)	10,161	8,725
71116	South Mountain Water (Reimbursable)	7,847	8,663
TOTALS		\$13,618,917	\$15,140,325

City of Redlands
2011-2012
Adopted Budget

DEPARTMENT/DIVISION
WATER PROJECTS

FUND

WATER PROJECTS FUND

ORGKEY

503403

	2009-10 ACTUAL (AUDITED)	2010-11 ADJUSTED BUDGET	2010-11 12 MONTH ESTIMATED	2011-12 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	0	0	4,062	0
4010 Overtime Salaries	0	0	133	0
4050 Pension Contributions	0	0	721	0
4051 Fica/Medicare	0	0	331	0
4055 Health/Dental Insurance	0	0	759	0
4057 Disability Insurance	0	0	46	0
4058 Unemployment Insurance	0	0	39	0
4059 Life Insurance	0	0	6	0
4085 Other Taxable Benefits	0	0	6	0
TOTAL SALARIES AND BENEFITS	0	0	6,103	0
<u>SERVICES</u>				
5110 Architect & Engineer	1,211,708	1,528,699	833,500	110,000
5190 Other Professional Services	360,127	657,055	115,750	110,000
5270 Printing and Binding	0	0	255	0
5275 Postage	0	0	108	0
5280 Advertising	0	0	265	0
5300 Water, Sewer, Disposal	129	0	0	0
5392 License & Permits	10,234	0	0	0
5590 Other Rentals	2,079	0	0	0
5880 Special Contractual Services	0	150,000	0	0
TOTAL SERVICES	1,584,277	2,335,754	949,878	220,000
<u>SUPPLIES</u>				
6210 Repair/Maintenance Supplies	0	0	228,248	0
6510 Small Tools & Equipment	3,464	0	0	0
6590 Special Departmental Supplies	754	0	0	0
TOTAL SUPPLIES	4,218	0	228,248	0

City of Redlands
2011-2012
Adopted Budget

DEPARTMENT/DIVISION
WATER PROJECTS

<u>FUND</u>					<u>ORGKEY</u>
WATER PROJECTS FUND					503403
	2009-10 ACTUAL (AUDITED)	2010-11 ADJUSTED BUDGET	2010-11 12 MONTH ESTIMATED	2011-12 COUNCIL ADOPTED	
<u>FIXED ASSETS</u>					
7150 Other Betterments/Improvement	0	0	8,350	0	
7700 Water Facilities	3,312,291	10,947,055	6,760,437	5,808,900	
TOTAL FIXED ASSETS	3,312,291	10,947,055	6,768,787	5,808,900	
FUND TOTAL	4,900,786	13,282,809	7,953,016	6,028,900	

City of Redlands
2011-2012
Adopted Job Ledger Budget

Department
Municipal Utilities & Engineering

Fund
Water Projects

Orgkey
503403

Job Ledger No.	Project/Program Description	FY 2011 12-Month Estimate	FY 2012 Budget Request
71204	Hinckley Improvements (Construction)	181,753	2,323,900
71206	Local Water Mains, 2011	1,575,000	0
71208	Regional Urban Water Mgmt Plan	7,500	0
71209	Santa Ana River Sucker Fish	35,000	0
71211	Mill Creek/Hinkley Pipeline Design	14,500	0
71212	Redlands Country Club Rate Review	5,750	0
71213	Hinckley AC Replacement	8,350	0
71214	Well 17 Destruction	9,898	0
71217	2011 Citywide Paving Projects	210,000	0
71219	Agate 2 Blend Project (Lockheed)	125,000	0
71220	Church Street Well Rehab	85,820	0
71221	Airport 2 Well Rehab	98,805	0
71224	Chrysolite Pipeline Replacement Project	275,000	0
71301	Hinckley Expansion (Desgin)	260,000	0
71305	SCADA System Upgrades	1,250,000	0
71307	Water Production Annual Replacement	100,000	400,000
71308	Water System Improvements	0	300,000
71328	Highline Relocation, Ph III	1,741,640	0
71341	CIP Peplacement Pipeleine (3)	400,000	0
71344	Local Water Mains, 2010	194,000	0
71365	Utilities Building Improvements	0	110,000
71372	Country Club Reservoir No. 1 Replacement	950,000	0
71385	Master Planning and Studies	75,000	220,000
Unassigned	East Lugonia 4 Rehab	250,000	0
Unassigned	5 th Avenue Pipeline Replacement Project	100,000	0
Unassigned	Country Club Boosters & Site Work	0	400,000
Unassigned	Booster Replacements	0	250,000
Unassigned	Local Water Mains, 2012	0	1,000,000
Unassigned	Master Planned Water Mains	0	200,000
Unassigned	Tate Clarifier Recoat	0	225,000
Unassigned	Texas Reservoir Rehab	0	350,000
Unassigned	Utility Paving	0	250,000
TOTALS		\$7,953,016	\$6,028,900

City of Redlands
2011-2012
Adopted Budget

DEPARTMENT/DIVISION
WATER BOND PROJECTS

<u>FUND</u>					<u>ORGKEY</u>
WATER BOND PROJECTS FUND					505403
	2009-10 ACTUAL (AUDITED)	2010-11 ADJUSTED BUDGET	2010-11 12 MONTH ESTIMATED	2011-12 COUNCIL ADOPTED	
<u>FIXED ASSETS</u>					
7700 Water Facilities	0	10,476,100	0	10,476,100	
TOTAL FIXED ASSETS	0	10,476,100	0	10,476,100	
FUND TOTAL	0	10,476,100	0	10,476,100	

City of Redlands
2011-2012
Adopted Job Ledger Budget

<u>Fund</u> Water Bond Projects	<u>Department</u> Municipal Utilities & Engineering	<u>Orgkey</u> 505403	
Job Ledger No.	Project/Program Description	FY 2011 12-Month Estimate	FY 2012 Budget Request
71204	Hinckley Improvements (Construction)	0	10,476,100

TOTALS	\$0	\$10,476,100
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City of Redlands
2011-2012
Adopted Budget

DEPARTMENT/DIVISION
WATER DEBT SERVICE

FUND
WATER DEBT SERVICE FUND

ORGKEY
506403

	2009-10 ACTUAL (AUDITED)	2010-11 ADJUSTED BUDGET	2010-11 12 MONTH ESTIMATED	2011-12 COUNCIL ADOPTED
<u>SERVICES</u>				
5030 Fiscal Agent Fees	0	8,000	8,000	8,000
5032 Arbitrage Rebate	82,036	0	0	0
5190 Other Professional Services	698	1,000	700	700
5993 Amortization Expense	62,382	0	0	0
TOTAL SERVICES	145,116	9,000	8,700	8,700
<u>DEBT SERVICE</u>				
8100 Principal	0	1,951,963	1,951,963	2,036,896
8200 Interest	697,210	628,293	628,293	542,480
TOTAL DEBT SERVICE	697,210	2,580,256	2,580,256	2,579,376
 FUND TOTAL	 842,326	 2,589,256	 2,588,956	 2,588,076

City of Redlands
2011-2012
Adopted Budget

DEPARTMENT/DIVISION
SOURCE ACQUISITION

FUND
SOURCE ACQUISITION FUND

ORGKEY
508403

	2009-10 ACTUAL (AUDITED)	2010-11 ADJUSTED BUDGET	2010-11 12 MONTH ESTIMATED	2011-12 COUNCIL ADOPTED
<u>FIXED ASSETS</u>				
7340 Purchase Water Shares	2,750	0	300,000	300,000
TOTAL FIXED ASSETS	2,750	0	300,000	300,000
FUND TOTAL	2,750	0	300,000	300,000

City of Redlands
2011-2012
Adopted Budget

DEPARTMENT/DIVISION
WATER CAPITAL IMPROVEMENT

<u>FUND</u>		<u>ORGKEY</u>
WATER CAPITAL IMPROVEMENT FUND		509403

	2009-10 ACTUAL (AUDITED)	2010-11 ADJUSTED BUDGET	2010-11 12 MONTH ESTIMATED	2011-12 COUNCIL ADOPTED
<u>FIXED ASSETS</u>				
7700 Water Facilities	0	0	418,328	100,000
TOTAL FIXED ASSETS	0	0	418,328	100,000
 FUND TOTAL	 0	 0	 418,328	 100,000

**City of Redlands
2011-2012
Adopted Budget**

**Municipal Utilities and Engineering
Wastewater**

Program Description:

The Wastewater Utility collects sewage from approximately 18,000 customers within the service area. In general, the service area includes the City of Redlands, unincorporated areas of the County (Mentone and Crafton areas), as well as the San Bernardino County Donut Hole area. The Wastewater Utility includes the operation and maintenance of approximately 240 miles of sewer main, a sewer lift station, and a wastewater treatment plant. The wastewater treatment plant includes a water quality laboratory where routine regulatory compliance tests are performed.

The wastewater budget includes all wastewater related operations, including sewer collection system maintenance, sewage treatment and disposal, recycled water system operation and maintenance, laboratory operations and wastewater regulatory compliance.

Program Objectives:

- Provide adequate wastewater collection and treatment facilities that provide reliable service
- Provide wastewater collection and treatment services at an economical rate that is sufficient to recover the cost associated with providing the service
- Perform field inspection of collection system facilities to proactively identify and program sewer system facility rehabilitation or replacement capital projects
- Clean and maintain sewer collection system mains annually with the entire system completed within a three year period
- Reduce the potential for Sanitary Sewer System Overflows and provide a 24 hour-7day Emergency Response Team
- Educate the residents and business on the problems associated with Fats, Oils and Grease (FOG) sewage disposal and implement FOG reduction program
- Provide a regulatory compliance program and pretreatment program for significant industrial dischargers
- Meet sewage treatment, discharge requirements and recycled water service regulatory requirements
- Provide excellent customer service

Significant Program Changes:

In 2010-11, the City Council adopted a three year rate schedule for the Wastewater Enterprise Program to continue fund to meet the operating costs and a modest capital improvement program.

This budget includes the proposed deletion of the Wastewater Facilities Operations Supervisor and a Wastewater Maintenance Supervisor and the addition of a Wastewater Operations Superintendent. The newly created position will assume the responsibilities for both deleted positions. This reorganization will result in cost savings, operational efficiencies, and could potentially provide an employee that meets the succession planning objectives in the Wastewater Operations Program.

Accomplishments for Fiscal Year 2010-2011:

- Rehabilitate the Wastewater Treatment Plant Digester Unit
- Replace 9,770 lineal feet of sewer collection main line

City of Redlands
2011-2012
Adopted Budget

DEPARTMENT/DIVISION
SEWER SERVICE

<u>FUND</u>					<u>ORGKEY</u>
SEWER SERVICE FUND					521402
	2009-10 ACTUAL (AUDITED)	2010-11 ADJUSTED BUDGET	2010-11 12 MONTH ESTIMATED	2011-12 COUNCIL ADOPTED	
<u>SALARIES AND BENEFITS</u>					
4000 Full Time Salaries	1,584,249	1,773,075	1,775,545	1,552,083	
4005 Salaries: Part Time	0	0	1,800	0	
4010 Overtime Salaries	60,448	50,000	50,000	35,000	
4012 Stand By	23,233	30,000	25,000	30,000	
4015 Banked Leave Buy Back	56,810	31,260	47,587	38,174	
4016 Compensated Absences	16,866	0	0	0	
4050 Pension Contributions	277,617	315,051	331,914	301,097	
4051 Fica/Medicare	131,034	136,228	146,882	135,904	
4053 Deferred Compensation	5,139	5,680	2,846	6,361	
4055 Health/Dental Insurance	278,693	338,777	328,306	339,103	
4056 Worker's Comp Insurance	3,967	20,546	20,546	4,815	
4057 Disability Insurance	15,162	14,689	17,383	16,416	
4058 Unemployment Insurance	11,044	13,835	10,150	12,646	
4059 Life Insurance	1,646	1,977	1,578	1,835	
4081 Eyecare Reimbursement	2,212	7,164	2,500	6,555	
4082 Clothing Allowance	3,930	4,362	4,362	4,300	
4084 Clothing Cash Payment	474	0	590	650	
4085 Other Taxable Benefits	9,882	5,118	9,022	4,038	
TOTAL SALARIES AND BENEFITS	2,482,406	2,747,762	2,776,011	2,488,979	
<u>SERVICES</u>					
5103 Software Support/Development	27,487	136,300	16,371	31,800	
5110 Architect & Engineer	28,890	0	0	0	
5142 City Attorney Legal Service	9,106	10,500	5,340	10,000	
5180 Medical/Physicals	70	800	100	0	
5190 Other Professional Services	72,420	162,000	44,611	152,500	
5240 Meeting & Professional Devlpmt	190	4,500	795	4,250	
5255 Travel Reimbursement	1,205	1,900	0	2,100	
5270 Printing and Binding	2,667	700	1,000	2,100	
5275 Postage	1,959	700	343	200	
5280 Advertising	270	500	0	1,500	

City of Redlands
2011-2012
Adopted Budget

DEPARTMENT/DIVISION
SEWER SERVICE

<u>FUND</u>					<u>ORGKEY</u>
SEWER SERVICE FUND					521402
	2009-10 ACTUAL (AUDITED)	2010-11 ADJUSTED BUDGET	2010-11 12 MONTH ESTIMATED	2011-12 COUNCIL ADOPTED	
<u>SERVICES (CONT)</u>					
5300 Water, Sewer, Disposal	2,089	3,500	3,505	5,000	
5303 Telephone	21,256	21,300	20,833	20,500	
5312 Electric Service: Facility Ops	731,286	900,000	772,658	800,000	
5313 Heating/AC Service Contract	25,427	40,232	15,000	40,232	
5317 Service for Facility Ops	0	0	389	0	
5319 Sewer Line Services	36,292	41,197	29,268	25,000	
5320 Janitorial Services	8,700	13,000	8,699	13,000	
5340 Office Equipment Maintenance	0	0	0	3,500	
5350 Building/Grounds Maintenance	1,068	2,500	0	2,500	
5360 Machinery & Equip Maint	29,159	54,984	26,455	27,500	
5392 License & Permits	39,103	70,500	59,818	63,100	
5395 Info Technology Services Charge	146,103	176,835	176,835	149,565	
5396 City Garage Charges	69,878	77,065	77,065	83,097	
5451 Retiree Health Insurance	301,681	67,000	300,000	300,000	
5530 Clothing Linen Rent	19,482	12,000	20,746	20,500	
5570 Office Equip & Furn Rent	4,696	2,431	5,181	1,500	
5580 Communications Svs & Rental	50	3,500	0	3,500	
5590 Other Rentals	5,460	10,000	5,782	10,000	
5720 Taxes	300	600	500	500	
5722 Penalties & Interest	2	0	0	0	
5800 Subscriptions & Memberships	8,257	5,500	3,613	5,250	
5840 Training	1,422	5,000	1,297	4,000	
5870 General Govt Service Charge	425,262	432,917	435,000	435,000	
5880 Special Contractual Services	215,729	318,400	338,225	368,438	
5890 Landfill Tipping Charges	17,668	70,500	214	7,500	
5950 Bad Debt Expense	4,709	0	0	0	
5980 Billing Services	140,656	140,408	140,000	145,000	
5995 Depreciation Expense	1,413,114	0	0	0	
TOTAL SERVICES	3,813,113	2,787,269	2,509,643	2,738,632	

City of Redlands
2011-2012
Adopted Budget

DEPARTMENT/DIVISION
SEWER SERVICE

FUND
SEWER SERVICE FUND

ORGKEY
521402

	2009-10 ACTUAL (AUDITED)	2010-11 ADJUSTED BUDGET	2010-11 12 MONTH ESTIMATED	2011-12 COUNCIL ADOPTED
<u>SUPPLIES</u>				
6120 Chemical & Lab Supplies	509,138	601,500	508,294	579,500
6130 Books & Supplies	1,039	2,300	291	1,500
6140 Office Supplies	6,543	6,650	5,014	3,300
6160 Medical Supplies	493	950	304	850
6180 Turnouts/Uniforms/Safety Clothin	4,560	3,100	3,337	3,000
6210 Repair/Maintenance Supplies	188,142	265,378	221,707	86,000
6310 Janitorial Supplies	3,028	3,750	1,714	2,750
6375 Computer Components	0	4,000	0	4,000
6410 Motor Vehicle Supplies	105	2,260	52	260
6450 Oil and Lubricants	0	1,000	0	1,000
6500 Office Equipment & Furniture	0	1,500	0	1,500
6510 Small Tools & Equipment	2,849	5,000	5,151	5,000
6590 Special Departmental Supplies	4,814	11,400	1,573	8,500
TOTAL SUPPLIES	720,711	908,788	747,437	697,160
<u>FIXED ASSETS</u>				
7100 Motor Vehicles	15,753	59,247	59,247	0
7140 All Other Equipment	0	216,000	216,000	3,500
7600 Wastewater Facilities	131,595	0	0	0
7745 Laboratory Equipment	0	20,000	20,000	0
TOTAL FIXED ASSETS	147,348	295,247	295,247	3,500
FUND TOTAL	7,163,578	6,739,065	6,328,338	5,928,271

City of Redlands
2011-2012
Adopted Job Ledger Budget

Department
Municipal Utilities & Engineering

Fund
Sewer

Orgkey
521402

Job Ledger No.	Project/Program Description	FY 2011 12-Month Estimate	FY 2012 Budget Request
73001	Wastewater Administration	1,276,154	1,265,208
73010	Wastewater Engineering	520,502	437,132
73020	Wastewater Treatment & Operations	1,460,414	1,319,523
73034	Wastewater Treatment Plant Maintenance	1,770,290	1,672,224
73040	Wastewater Quality Control	506,955	491,265
73041	Wastewater Industrial Waste Monitoring	143,756	141,575
73060	Wastewater Collection System - General	443,579	441,471
73072	Wastewater Joint Laboratory - Water	195,201	145,608
73074	Wastewater Joint Laboratory - Solid Waste	11,487	14,265

TOTALS	\$6,328,338	\$5,928,271
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City of Redlands
2011-2012
Adopted Budget

DEPARTMENT/DIVISION
SEWER PROJECTS

FUND

SEWER PROJECTS FUND

ORGKEY

523402

	2009-10 ACTUAL (AUDITED)	2010-11 ADJUSTED BUDGET	2010-11 12 MONTH ESTIMATED	2011-12 COUNCIL ADOPTED
<u>SERVICES</u>				
5110 Architect & Engineer	126,455	264,456	82,456	70,000
5140 Legal Services	4,500	0	0	0
5190 Other Professional Services	65,493	3,350	1,000	75,000
5270 Printing and Binding	0	0	4,566	0
5275 Postage	0	0	182	0
5300 Water, Sewer, Disposal	690	0	0	0
5392 License & Permits	1,047	0	0	0
5880 Special Contractual Services	34,766	0	60,161	75,000
TOTAL SERVICES	232,951	267,806	148,365	220,000
<u>SUPPLIES</u>				
6210 Repair/Maintenance Supplies	0	9,795	10,882	0
6375 Computer Components	8,717	0	0	0
TOTAL SUPPLIES	8,717	9,795	10,882	0
<u>FIXED ASSETS</u>				
7150 Other Betterments/Improvement	0	0	674,000	0
7600 Wastewater Facilities	1,755,153	2,282,965	975,609	2,047,000
TOTAL FIXED ASSETS	1,755,153	2,282,965	1,649,609	2,047,000
FUND TOTAL	1,996,821	2,560,566	1,808,856	2,267,000

City of Redlands
2011-2012
Adopted Job Ledger Budget

		<u>Department</u> Municipal Utilities & Engineering	
<u>Fund</u> Sewer Projects			<u>Orgkey</u> 523402
Job Ledger No.	Project/Program Description	FY 2011 12-Month Estimate	FY 2012 Budget Request
73313	SCADA System Upgrades	1,000	0
73319	Wastewater Replacement Program	15,000	300,000
73356	Local Collection Mains 2010	1,017,645	1,400,000
73365	Utilities Building Improvements	5,000	67,000
73385	Master Planning and Study	0	150,000
73386	Solar Project Design	62,000	0
73403	Solar Project Construction (EECBG: ARRA)	678,400	0
73405	Title 22 Report	29,811	0
Unassigned	Digester Rehab	0	350,000
TOTALS		\$1,808,856	\$2,267,000

City of Redlands
2011-2012
Adopted Budget

DEPARTMENT/DIVISION
SEWER DEBT SERVICE

FUND

SEWER DEBT SERVICE FUND

ORGKEY

526402

	2009-10 ACTUAL (AUDITED)	2010-11 ADJUSTED BUDGET	2010-11 12 MONTH ESTIMATED	2011-12 COUNCIL ADOPTED
<u>SERVICES</u>				
5030 Fiscal Agent Fees	7,500	7,500	7,500	7,500
5032 Arbitrage Rebate	49,070	0	0	0
5190 Other Professional Services	699	800	800	800
5993 Amortization Expense	61,526	0	0	0
TOTAL SERVICES	118,795	8,300	8,300	8,300
 <u>DEBT SERVICE</u>				
8100 Principal	0	1,267,047	1,267,047	1,323,348
8200 Interest	608,648	564,531	564,531	509,591
TOTAL DEBT SERVICE	608,648	1,831,578	1,831,578	1,832,939
 FUND TOTAL	 727,443	 1,839,878	 1,839,878	 1,841,239

City of Redlands
2011-2012
Adopted Budget

DEPARTMENT/DIVISION
SEWER CAPITAL IMPROVEMENT

<u>FUND</u>		<u>ORGKEY</u>
SEWER CAPITAL IMPROVEMENT FUND		529402

	2009-10 ACTUAL (AUDITED)	2010-11 ADJUSTED BUDGET	2010-11 12 MONTH ESTIMATED	2011-12 COUNCIL ADOPTED
<u>FIXED ASSETS</u>				
7600 Wastewater Facilities	39,263	0	0	0
TOTAL FIXED ASSETS	39,263	0	0	0
 FUND TOTAL	 39,263	 0	 0	 0

**City of Redlands
2011-2012
Adopted Budget**

**Municipal Utilities and Engineering
Nonpotable Water**

Program Description:

The Nonpotable Water Utility produces and distributes water to an increasing number of customers in an effort to preserve our precious water resources. In general, nonpotable water is available in the eastern portion City's service area and other areas within the City. The City is always looking to increase the use of nonpotable water and requires new developments to install nonpotable water facilities when nonpotable water is or will become available.

The nonpotable water budget includes all water related operations, including water production and distribution and regulatory compliance.

Program Objectives:

- Provide adequate nonpotable water supply that conforms with all water quality requirements and customer needs
- Deliver nonpotable water at an economical rate that is sufficient to recover the cost associated with providing the service
- Increase public water conservation awareness
- Provide excellent customer service

Significant Program Changes:

None

Accomplishments for Fiscal Year 2010-2011:

MUED prepared and submitted a Title 22 Report to the Department of Public Health and the Santa Ana regional Water Quality Control Board to secure approval to use recycled water as a supply source in the non-potable water system. Staff is waiting on approvals from these regulatory agencies.

City of Redlands
2011-2012
Adopted Budget

DEPARTMENT/DIVISION
NONPOTABLE WATER

FUND **ORGKEY**
NONPOTABLE WATER FUND 541403

	2009-10 ACTUAL (AUDITED)	2010-11 ADJUSTED BUDGET	2010-11 12 MONTH ESTIMATED	2011-12 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	109,254	20,316	5,590	30,013
4005 Salaries: Part Time	933	0	0	0
4010 Overtime Salaries	7,826	0	538	0
4012 Stand By	2,037	0	106	0
4015 Banked Leave Buy Back	2,678	362	377	693
4050 Pension Contributions	19,055	3,662	981	5,596
4051 Fica/Medicare	9,319	1,486	441	2,357
4053 Deferred Compensation	277	118	370	274
4055 Health/Dental Insurance	23,155	2,479	340	2,504
4056 Worker's Comp Insurance	5,280	0	0	0
4057 Disability Insurance	1,137	145	40	155
4058 Unemployment Insurance	849	113	31	143
4059 Life Insurance	121	16	3	21
4081 Eyecare Reimbursement	164	59	0	74
4082 Clothing Allowance	383	53	0	50
4084 Clothing Cash Payment	43	0	17	0
4085 Other Taxable Benefits	684	83	72	293
4086 Tuition Reimbursement	214	0	0	0
TOTAL SALARIES AND BENEFITS	183,409	28,892	8,907	42,172

SERVICES

5103 Software Support/Development	445	0	0	0
5140 Legal Services	205	0	0	0
5142 City Attorney Legal Service	1,224	0	0	0
5180 Medical/Physicals	21	0	0	0
5190 Other Professional Services	10,304	0	0	0
5240 Meeting & Professional Devlpmt	136	0	0	0
5255 Travel Reimbursement	42	0	0	0
5270 Printing and Binding	459	0	0	0
5275 Postage	395	0	0	0

City of Redlands
2011-2012
Adopted Budget

DEPARTMENT/DIVISION
NONPOTABLE WATER

FUND **ORGKEY**
NONPOTABLE WATER FUND 541403

	2009-10 ACTUAL (AUDITED)	2010-11 ADJUSTED BUDGET	2010-11 12 MONTH ESTIMATED	2011-12 COUNCIL ADOPTED
<u>SERVICES (CONT)</u>				
5280 Advertising	135	0	0	0
5300 Water, Sewer, Disposal	122	0	0	0
5301 City Water	10,326	0	0	0
5303 Telephone	1,338	0	0	0
5310 Electricity & Gas	11,607	0	0	0
5312 Electric Service: Facility Ops	89,696	160,000	90,000	100,000
5313 Heating/AC Service Contract	655	0	0	0
5314 Gas Service: Facility Ops	92	40,000	0	0
5317 Service for Function Facility	3,131	0	0	0
5320 Janitorial Services	142	0	0	0
5350 Building/Grounds Maintenance	43	0	0	0
5395 Info Technology Services Charge	13,437	0	13,000	13,000
5396 City Garage Charges	10,821	0	10,000	10,000
5451 Retiree Health Insurance	8,201	0	8,200	8,200
5510 Land and Building Rent	47	0	0	0
5570 Office Equip & Furn Rent	496	0	0	0
5590 Other Rentals	51	0	0	0
5720 Taxes	421	0	0	0
5760 Special Program Expenditures	3	0	0	0
5800 Subscriptions & Memberships	276	0	0	0
5840 Training	289	0	0	0
5870 General Govt Service Charge	42,740	0	42,000	42,000
5880 Special Contractual Services	1,685	0	0	0
5890 Landfill Tipping Charges	84	0	0	0
5980 Billing Services	6,263	0	0	0
TOTAL SERVICES	215,332	200,000	163,200	173,200

SUPPLIES

6130 Books & Supplies	89	0	0	0
6140 Office Supplies	821	0	0	0

City of Redlands
2011-2012
Adopted Budget

DEPARTMENT/DIVISION
NONPOTABLE WATER

FUND
NONPOTABLE WATER FUND

ORGKEY
541403

	2009-10 ACTUAL (AUDITED)	2010-11 ADJUSTED BUDGET	2010-11 12 MONTH ESTIMATED	2011-12 COUNCIL ADOPTED
<u>SUPPLIES (CONT)</u>				
6160 Medical Supplies	77	0	0	0
6180 Turnouts/Uniforms/Safety Clothin	825	0	0	0
6190 Photo & Copying Supplies	4	0	0	0
6210 Repair/Maintenance Supplies	8,000	0	30,000	12,500
6310 Janitorial Supplies	290	0	0	0
6375 Computer Components	7	0	0	0
6410 Motor Vehicle Supplies	23	0	0	0
6500 Office Equipment & Furniture	62	0	0	0
6510 Small Tools & Equipment	1,906	0	0	0
6560 Food	30	0	0	0
6590 Special Departmental Supplies	1,104	0	0	0
TOTAL SUPPLIES	13,238	0	30,000	12,500
FUND TOTAL	411,979	228,892	202,107	227,872

City of Redlands
2011-2012
Adopted Job Ledger Budget

Department
Municipal Utilities & Engineering

Fund
Nonpotable Water

Orgkey
541403

Job Ledger No.	Project/Program Description	FY 2011 12-Month Estimate	FY 2012 Budget Request
74001	Nonpotable Admin & General	80,100	84,863
74020	Nonpotable Production & Operation	90,000	121,695
74030	Nonpotable Maintenance	30,000	18,708
74040	Nonpotable Distribution	2,007	2,606

TOTALS	\$202,107	\$227,872
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