

City of Redlands
2014-2015
Adopted Budget

Municipal Utilities and Engineering

Mission Statement:

Provide impeccable service to our community through professionalism, integrity, accountability, quality, transparency, dedication, collaboration and innovation. Municipal Utilities and Engineering Department plans, builds, and maintains Redland's physical and environmental infrastructure for the residents, businesses and visitors of the City, making it a sustainable and desirable place to live, work, invest and visit.

Municipal Utilities & Engineering Department (MUED) is responsible for providing the following major services to the City and its residents:

- Water production and water distribution administration and operation
- Non-potable water distribution administration and operation
- Wastewater collection, treatment, and disposal administration and operation
- Engineering review and inspection of development proposals for compliance with City codes, standards and other governmental requirements relating to land subdivisions, grading, drainage, public improvements within the City right of way and transportation matters
- Management, rehabilitation, and replacement of public improvements, such as, water mains, sewer mains, storm drains, streets, traffic signals, etc. to provide continued reliable service to the community
- Development and construction of new public facilities to protect and enhance community quality of life
- Optimize the total cost of ownership of City's physical assets
- Effectively manage regulatory compliance by ensuring all MUED procedures, as well as MUED and vendor practices, are consistent with all related codes and regulations
- To provide these services MUED is organized into several divisions which include land development, capital improvement engineering services, regulatory compliance, water and wastewater operations, administration, and customer service/utility billing

The administrative and general budget programs support each department function. All engineering and utilities operations are coordinated for efficient use of City resources. Municipal Utilities & Engineering has a total of 105 full-time authorized positions.

Departmental Goals:

- Preservation of City's Assets
 - Provide leadership in the immediate management and long-term preservation of City's physical assets and resources
 - Optimize the total cost of ownership of City's physical assets
 - Maximize sustainability by ensuring City's facilities support the City's mission while mitigating negative environmental impact
 - Provide water, non-potable, and wastewater service at a price that is economical and recoups cost of providing service
 - Provide a safe, maintained, and efficient transportation roadway system
 - Provide storm drain facilities that protect public and private property from flooding
 - Effectively manage regulatory compliance by ensuring MUED and vendor practices are consistent with all related codes and regulations

- Maintain effective business continuity and crisis management planning that can be implemented by appropriate staff in a crisis
- Pursue and secure grants or low interest loans to fund public improvements
- Quality Customer Service
 - Promptly and cost-effectively complete all service delivery with the highest quality of workmanship and to the satisfaction of our customers
 - Consistently and effectively communicate with our customers
 - Improve overall customer service ratings through effective communication (according to customer satisfaction feedback)
- Employee Effectiveness and Satisfaction
 - Recruit and retain the highest quality employees
 - Make certain all employees have the resources needed to perform their jobs safely and efficiently
 - Maintain an environment that is diverse and conducive to staff engagement, sense of ownership, high performance, and professional satisfaction
 - Encourage employee development to allow for promotion within the department
 - Foster accountability of MUED leadership and employees by ensuring staff ethically, and cost-effectively use City resources, while maintaining the highest quality standards
- Partnership
 - Promote respectful, productive, and ethical work relationships with all customers, throughout all levels of MUED and with all other City stakeholders
 - Continue to improve the effectiveness and transparency of external communication
- Innovation
 - Leverage new ideas and technology to solve problems and accomplish City's mission
 - Create and sustain an organizational culture that encourages and supports innovation
 - Optimize the use of existing and appropriate new technology
- Integrated and Unified Organization
 - Operate MUED as a single, integrated and unified organization that maximizes resources, talent and technology to provide high quality services

Sustainability Efforts:

- Reuse used tires in street resurfacing project (Rubberize Asphalt Concrete Paving & Asphalt Rubber Aggregate Membrane products)
- Participated in the EnerNoc Demand Response program designed for load shedding
- Rehabilitating well and booster pumps with premium efficiency units
- Continually seek grant opportunities for solar and other sustainable technologies
- Promote the use of LED street lights and seek funding to replace existing HPS street lights

Performance Measures:

- Benchmarking: The department is preparing a benchmarking study to compare department water and wastewater efficiencies to that of other agencies with similar operating parameters and requirements. This will provide:
 - Efficiencies- Comparison of city costs/efforts to other agencies
 - Effectiveness- Complete projects and delivering them on time and on budget
 - Workload- Comparison of department workload vs. manpower to identify potential deficiency and distribute work accordingly to utilize staffs skill sets
- Non-Motorized Transportation Plan: Develop comprehensive master plan for non-motorized transportation including sidewalks, trails, and include the newly completed bicycle master plan

Accomplishments for Fiscal Year 2013-2014:

Capital Projects implemented:

- City's "Pavement Management Program"

- Pavement Accelerated Repair Implementation Strategy (PARIS)
- PARIS Resurfacing Project (35-566), 100 lane miles
- Construction of major bike lane grid system
- Installation of numerous traffic calming treatments and devices throughout the City
- Project management, record tracking, scheduling and control automation
- Awarded state and federal grants totaling more than \$6.57 million dollars
- Construction of street pavement, sidewalks, ADA ramps and street signs
- Planning for over \$12.6 million water, wastewater, streets, flood control, and other CIP projects
- Design of over \$37 million water, wastewater, streets, flood control, and other CIP projects
- Construction management of over \$33 million infrastructure improvement projects
- Completed the bike lane master plan
- Completed a citywide drainage master plan

Development Activity – Projects Initiated:

- Onestop Permit Center customer service
- Encroachment Permits
- Commission Review and Approval
- Conditional Use Permits
- Historic Conditions of Approval
- Historic Demolition Permits
- Lot Line Adjustments
- Minor Exceptions
- Grading Permits
- Wide Load Permits
- Street Closure
- Building Permit Reviews
- Improvement Plan Reviews
- Map Reviews
- Traffic Commission Reports
- Dining Permits
- National Pollutant Discharge Elimination System (NPDES) Business Inspections
- NPDES Residential Inspections
- NPDES Investigations
- Develop comprehensive flood control master plan

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REVENUE DETAIL

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<u>ENGINEERING</u>				
3113 Building Permits	16,815	15,641	4,664	4,700
3116 Grading/Paving Permits	34,187	38,829	54,272	54,300
3124 Plan Check	7,987	8,063	76,793	76,800
3130 Street Permits	230,730	236,500	464,385	464,400
3135 NPDES Permit	351,981	400,000	465,953	466,000
3142 Conditional Use Permit	16,607	15,480	5,178	5,200
3148 CRA Review	6,092	3,300	3,863	3,900
3152 Map Review	12,244	7,310	36,414	36,400
3153 Street Vacation	564	0	0	0
3154 Environmental Impact	4,088	4,193	2,193	2,200
3175 Development Agreements	511	510	2,400	2,400
3305 Cost Recover/Reimb Expenditure	6,860	7,800	3,701	3,700
3316 WQMP Review Admin	29,044	36,550	22,870	22,900
3416 Street Trench Cut Fees	12,620	23,000	20,260	20,300
3530 Miscellaneous Receipts	5,419	250	11,350	11,400
TOTAL ENGINEERING DEPARTMENT	735,749	797,426	1,174,296	1,174,600
<u>MEASURE "I" (208)</u>				
3021 Measure I Sales Tax	0	973,770	0	0
3305 Cost Recover/Reimb Expenditure	15	0	0	0
3510 Investment Income	2,778	10,000	10,000	0
3530 Miscellaneous Receipts	180	0	0	0
TOTAL MEASURE "I"	2,973	983,770	10,000	0
<u>LOCAL TRANSPORTATION (209)</u>				
3200 State Grants	285,904	2,100,000	811,655	0
3250 Federal Grants	647,058	553,512	1,509,794	0
3305 Cost Recover/Reimb Expenditure	40	0	2,143,000	0
3415 Street Replacement/Haul Permit	5,709	0	71,080	25,000
3510 Investment Income	3,245	20,000	10,000	10,000
3530 Miscellaneous Receipts	465	2,500,000	2,500,000	0
3810 Bond/Loan Proceeds	0	0	5,000,000	4,035,000

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	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<u>LOCAL TRANSPORTATION (209) (CONTD)</u>				
3771 Resident Contrib.: Bike Lanes	1,000	0	1,442	1,000
TOTAL LOCAL TRANSPORTATION	943,421	5,173,512	12,046,971	4,071,000
<u>MEASURE "I" 2010 (210)</u>				
3021 Measure I Sales Tax	1,162,226	0	975,000	975,000
3510 Investment Income	3,156	0	6,000	15,000
TOTAL AIR QUALITY IMPROVEMENT	1,165,382	0	981,000	990,000
<u>OPEN SPACE (227)</u>				
3305 Cost Recover/Reimb Expenditure	446	0	0	0
3510 Investment Income	2,337	20,000	10,000	10,000
3515 Land Sale Proceeds	350	0	0	0
3530 Miscellaneous Receipts	2,055,704	0	0	0
3627 Open Space Acquisition Fees	35,666	30,000	100,000	50,000
TOTAL OPEN SPACE	2,094,503	50,000	110,000	60,000
<u>GENERAL CAPITAL IMPRV (240)</u>				
3200 State Grants	62,236	0	2,336,740	0
3250 Federal Grants	0	0	890,835	0
3305 Cost Recover/Reimb Expenditure	80	0	0	0
3540 Other Grants	0	0	10,000	0
3590 Donations	586	0	0	0
TOTAL GENERAL CAPITAL IMPRV	62,902	0	3,237,575	0
<u>PARK & OPEN SPACE DEV (250)</u>				
3510 Investment Income	1,553	10,000	5,200	5,500
3530 Miscellaneous Receipts	100,000	0	0	0
3625 Park & Open Space Fee	106,998	2,000	313,017	40,000
TOTAL PARK & OPEN SPACE DEV	208,551	12,000	318,217	45,500
<u>PUBLIC FACILITIES DEV (251)</u>				
3600 Police Facilities	37,422	40,000	195,467	195,000
3601 Fire Facilities	107,197	60,000	253,499	250,000
3603 Library Facilities	13,407	15,000	69,211	69,000

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	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<u>PUBLIC FACILITIES DEV (251) (CONTD)</u>				
3604 General Government Facilities	55,039	60,000	281,303	280,000
TOTAL PUBLIC FACILITIES DEV	213,065	175,000	799,480	794,000
<u>ARTERIAL STREET CONSTRUCTION (252)</u>				
3510 Investment Income	11,276	10,000	17,000	17,000
3630 Arterial Street Construction Fees	371,272	100,000	230,181	205,000
TOTAL ARTERIAL STREET CONST	382,548	110,000	247,181	222,000
<u>TRAFFIC SIGNALS (253)</u>				
3510 Investment Income	5,308	6,000	6,600	6,600
3630 Traffic Signals Fees	61,879	25,000	89,674	20,000
TOTAL TRAFFIC SIGNALS	67,187	31,000	96,274	26,600
<u>FREEWAY INTERCHANGES (254)</u>				
3510 Investment Income	3,852	4,000	5,260	5,260
3630 Freeway Interchange Fees	185,636	75,000	253,601	50,000
TOTAL FREEWAY INTERCHANGES	189,488	79,000	258,861	55,260
<u>STORM DRAIN CONSTRUCTION (405)</u>				
3510 Investment Income	2,117	15,000	20,000	20,000
3620 Storm Drain Fees	12,401	5,000	138,192	10,000
TOTAL STORM DRAIN CONST.	14,518	20,000	158,192	30,000
<u>WATER (501)</u>				
3124 Plan Check	0	0	9,140	8,000
3305 Cost Recover/Reimb Expenditure	4,059	0	5,306	2,000
3380 Water Usage	19,695,285	20,268,492	20,000,000	20,000,000
3382 Irrigation Water Usage	2,091,957	2,242,924	2,000,000	2,000,000
3383 Fire Hydrant Water Usage	133,072	170,359	165,000	170,000
3384 Water Meter Install	8,895	7,000	12,030	5,000
3387 Frontage Charge	0	0	323,731	100,000
3388 "B" Contract Water Usage	82,457	115,000	103,000	92,000
3389 Fire Protection Water Usage	334,353	297,499	275,000	285,000
3510 Investment Income	20,980	200,000	152,000	152,000

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	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<u>WATER (501) (CONT)</u>				
3516 Sale of Surplus Property	0	0	5,509	0
3520 Rental Income	120,200	125,000	135,000	135,000
3530 Miscellaneous Receipts	2,466,645	300,000	139,042	100,000
3533 Misc Taxable Sales	105	0	100	100
3760 Bad Debt Recovery	13	0	0	0
TOTAL WATER	24,958,021	23,726,274	23,324,858	23,049,100
<u>WATER PROJECTS (503)</u>				
3305 Cost Recover/Reimb Expenditure	50	0	0	0
3530 Miscellaneous Receipts	1,705	0	0	0
TOTAL WATER PROJECTS	1,755	0	0	0
<u>WATER DEBT SERVICE (506)</u>				
3510 Investment Income	52,653	6,000	200	0
TOTAL WATER DEBT SERVICE	52,653	6,000	200	0
<u>SOURCE ACQUISITION (508)</u>				
3510 Investment Income	508	3,000	0	0
3551 Water Source Acq Residential	28,363	20,000	215,924	47,500
3552 Water Source Acq Non-Residen	358	10,000	0	0
TOTAL SOURCE ACQUISITION	29,229	33,000	215,924	47,500
<u>WATER CAPITAL IMPROVEMENT (509)</u>				
3369 Cap Improv Chrg Non-Res	1,896	100,000	105,200	102,500
3370 Cap Improv Chrg Resident	208,167	100,000	1,037,629	163,000
3510 Investment Income	(589)	1,000	0	0
TOTAL WATER CAPITAL IMPROVE	209,474	201,000	1,142,829	265,500
<u>SEWER SERVICE (521)</u>				
3305 Cost Recover/Reimb Expenditure	2,865	0	0	0
3366 Sewer Residential	6,212,466	6,470,674	6,200,000	6,100,000
3367 Sewer Non-Residential	2,399,850	2,416,684	2,350,000	2,300,000
3368 Septage Charge	72,763	110,336	38,700	38,700
3379 Recycled Water Useage	218,508	325,218	286,752	250,000

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	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<u>SEWER SERVICE (521) (CONTD)</u>				
3387 Frontage Charge	0	0	129,880	85,700
3391 Joint Lab - Water Charges	152,693	159,608	159,608	160,000
3392 Joint Lab - Solid Wst Charges	33,286	33,501	33,501	33,500
3510 Investment Income	10,863	100,000	87,000	87,000
3530 Miscellaneous Receipts	52,121	5,000	8,200	5,000
3533 Misc Taxable Sales	9	0	0	0
TOTAL SEWER SERVICE	9,155,424	9,621,021	9,293,641	9,059,900
<u>SEWER DEBT SERVICE (526)</u>				
3510 Investment Income	78,164	1,000	200	200
TOTAL SEWER DEBT SERVICE	78,164	1,000	200	200
<u>SEWER CAPITAL IMPROVE (529)</u>				
3369 Cap Improv Chrg Non-Res	4,636	5,000	0	0
3370 Cap Improv Chrg Resident	431,436	200,000	1,382,275	120,000
3510 Investment Income	292	7,500	3,000	3,000
TOTAL SEWER CAPITAL IMPROVE	436,364	212,500	1,385,275	123,000
<u>NON-POTABLE WATER (541)</u>				
3313 Non-Potable Water Usage	513,722	500,000	565,000	500,000
3510 Investment Income	855	7,500	5,000	4,500
TOTAL NON-POTABLE WATER	514,577	507,500	570,000	504,500
<u>NON-POTABLE PROJECTS (543)</u>				
3510 Investment Income	(66)	2,000	100	0
TOTAL NON POT CAP IMPRV FUND	(66)	2,000	100	0
<u>NON-POTABLE CAPITAL IMPRV FUND (549)</u>				
3369 Capital Improv Chrg Non-Res	0	0	0	200,000
3510 Investment Income	178	2,000	1,000	1,000
TOTAL NON POT CAP IMPRV FUND	178	2,000	1,000	201,000

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DEPARTMENT/DIVISION
ENGINEERING

FUND
GENERAL FUND

ORGKEY
101400

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	241,133	211,670	189,472	233,379
4010 Overtime Salaries	205	0	626	0
4015 Banked Leave Buy Back	7,739	3,333	10,904	4,531
4050 Pension Contributions	50,237	48,574	44,214	44,644
4051 Fica/Medicare	18,352	17,530	13,755	17,662
4053 Deferred Compensation	3,015	2,596	3,597	3,056
4055 Health/Dental Insurance	40,782	33,245	27,157	29,295
4056 Worker's Comp Insurance	34,495	26,753	26,753	18,729
4057 Disability Insurance	585	716	377	747
4058 Unemployment Insurance	898	1,272	1,304	1,224
4059 Life Insurance	193	186	124	178
4081 Eyecare Reimbursement	317	660	660	635
4084 Clothing Cash Payment	94	278	278	248
4085 Other Taxable Benefits	497	816	789	447
TOTAL SALARIES AND BENEFITS	398,542	347,629	320,008	354,774
<u>SERVICES</u>				
5190 Other Professional Services	16,127	215,000	275,000	250,000
5270 Printing and Binding	749	1,200	8	500
5275 Postage	76	200	92	100
5280 Advertising	768	500	504	500
5303 Telephone	273	500	200	200
5392 License & Permits	116,821	140,000	140,000	140,000
5395 Info Technology Services Charge	8,473	8,500	8,500	8,500
5396 City Garage Charges	8,614	8,600	8,600	8,600
5570 Office Equip & Furn Rent	4,769	4,000	5,000	10,000
5840 Training	0	500	32	200
5880 Special Contractual Services	0	16,500	6,000	16,500
5950 Bad Debt Expense	1,906	4,000	2,000	2,000
TOTAL SERVICES	158,576	399,500	445,936	437,100

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DEPARTMENT/DIVISION
ENGINEERING

FUND
GENERAL FUND

ORGKEY
101400

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<u>SUPPLIES</u>				
6140 Office Supplies	0	1,000	1,000	1,000
6590 Special Departmental Supplies	0	54,000	54,000	90,000
TOTAL SUPPLIES	0	55,000	55,000	91,000
<u>FIXED ASSETS</u>				
7100 Motor Vehicle	20,537	20,000	21,519	0
7140 All Other Equipment	0	6,100	6,100	0
7150 Other Betterments/Improvement	320,630	562,554	562,554	0
7270 Building Construction	6,000	0	0	0
TOTAL FIXED ASSETS	347,167	588,654	590,173	0
 DEPARTMENT TOTAL	 904,285	 1,390,783	 1,411,117	 882,874

**City of Redlands
2014-2015
Adopted Budget**

**Municipal Utilities and Engineering
Public Works Improvements**

Program Description:

Measure "I" is a half cent sales tax levy approved by the voters to fund local transportation improvements including the street expansion and rehabilitation and related capital improvements. A portion of the Measure "I" allocation is provided to the City for the improvement of local roadways. The local transportation and traffic signal, governmental public facilities, park development, and storm drain fund revenues collected from new development to provide the necessary funds for master planned facilities to accommodate impacts associated with new development.

The capital improvement program provides for the construction of public improvements, such as street widening, resurfacing or reconstruction, traffic signals, storm drain pipelines and other related street or drainage improvements.

Program Objectives:

- Use funds, where feasible, as a match for State and Federal Grant Funds to implement significant capital improvement projects
- Effectively use the financial resources to preserve and extend the useful service life of the public facilities
- Use funds to acquire right-of-way necessary for the capital improvement project
- Provide a safe, maintained, and efficient transportation roadway system
- Provide storm drain facilities that protect public and private property from flooding

Significant Program Changes:

In 2012-13 the City completed the PARIS funding strategy for the pavement condition assessment and pavement management platform to strategically prioritize the investment of funds for road improvements. This program will result in the resurfacing of 2/3 of all City streets in the next 5 years. The program took considerable effort to complete and was unanimously approved by Council. Once completed, the City will have some of the best roadway surfaces in all San Bernardino County.

The City is also pursuing grant funding opportunities to augment its financial resources for roadway improvements and leveraging/coordinating utility pavement trench repair and paving programs.

Accomplishments for Fiscal Year 2013-2014:

- Approximately 7.5 lane miles of resurfacing

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DEPARTMENT/DIVISION
MEASURE I

FUND
MEASURE I FUND

ORGKEY
208400

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	166,408	156,853	143,260	157,889
4010 Overtime Salaries	77	0	133	0
4015 Banked Leave Buy Back	1,993	2,844	2,533	2,371
4050 Pension Contributions	33,824	36,042	32,088	29,963
4051 Fica/Medicare	12,080	13,968	9,751	11,967
4053 Deferred Compensation	2,887	2,323	2,905	1,901
4055 Health/Dental Insurance	17,949	20,525	15,898	19,414
4057 Disability Insurance	112	230	127	338
4058 Unemployment Insurance	832	760	1,035	816
4059 Life Insurance	114	110	86	118
4081 Eyecare Reimbursement	56	394	394	423
4084 Clothing Cash Payment	30	76	76	98
4085 Other Taxable Benefits	1,967	1,637	1,567	335
TOTAL SALARIES AND BENEFITS	238,329	235,762	209,852	225,633
<u>SERVICES</u>				
5190 Other Professional Services	3,696	0	285	0
5270 Printing and Binding	47	0	19	0
5280 Advertising	330	0	1,053	0
5395 Info Technology Service Chgs	929	929	929	1,496
5800 Subscriptions & Memberships	0	0	12	0
5870 General Govt Service Charge	11,991	11,991	15,468	16,953
5880 Special Contractual Services	11,829	0	62,500	0
TOTAL SERVICES	28,822	12,920	80,266	18,449
<u>SUPPLIES</u>				
6140 Office Supplies	0	0	32	0
TOTAL SUPPLIES	0	0	32	0

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DEPARTMENT/DIVISION
MEASURE I

FUND
MEASURE I FUND

ORGKEY
208400

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<u>FIXED ASSETS</u>				
7230 Street Construction	1,152,426	3,396,349	3,333,849	862,183
TOTAL FIXED ASSETS	1,152,426	3,396,349	3,333,849	862,183
FUND TOTAL	1,419,577	3,645,031	3,623,999	1,106,265

City of Redlands
2014-2015
Adopted Job Ledger Budget

Department
Municipal Utilities & Engineering

<u>Fund</u> Measure I			<u>Orgkey</u> 208400
Job Ledger No.	Project/Program Description	FY 2014 12-Month Estimate	FY 2015 Budget Request
41017	Redlands/Alabama Street Improvements	424,585	0
41035	Resurfacing Program 2011	66,497	0
41036	Traffic Management Striping 2010/11	110,662	0
41046	Resurfacing Project 2012	460,978	0
41047	City Wide Street Maintenance 2012	87,082	0
41048	Traffic Survey, Signs & Striping	225,898	118,265
Unassigned	Resurfacing Program 2013	931,293	0
Unassigned	PARIS Project Funding	1,317,004	988,000

TOTALS	\$3,623,999	\$1,106,265
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DEPARTMENT/DIVISION
LOCAL TRANSPORTATION

FUND
LOCAL TRANSPORTATION FUND

ORGKEY
209400

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	235,445	334,720	336,019	591,366
4005 Salaries: Part Time	1,919	0	0	0
4010 Overtime Salaries	77	0	477	0
4015 Banked Leave Buy Back	1,880	5,076	4,750	10,734
4050 Pension Contributions	46,351	76,847	72,373	113,252
4051 Fica/Medicare	17,580	28,251	24,390	45,007
4053 Deferred Compensation	3,771	3,975	4,926	7,309
4055 Health/Dental Insurance	24,074	37,912	29,834	56,162
4057 Disability Insurance	153	895	287	1,429
4058 Unemployment Insurance	1,207	1,875	3,102	2,995
4059 Life Insurance	173	275	228	435
4081 Eyecare Reimbursement	45	975	975	1,553
4084 Clothing Cash Payment	30	311	311	416
4085 Other Taxable Benefits	4,317	4,047	4,264	5,973
TOTAL SALARIES AND BENEFITS	337,022	495,159	481,935	836,629
<u>SERVICES</u>				
5103 Software Support/Development	0	0	0	40,000
5110 Architect & Engineer	0	75,000	20,185	90,000
5140 Legal Services	604	0	20,185	20,400
5180 Medical/Physicals	0	0	25	0
5190 Other Professional Services	31,705	113,334	125,000	0
5240 Meeting & Professional Devlpmt	752	0	0	2,000
5255 Travel Expense Reimbursement	3,122	0	0	500
5270 Printing and Binding	6,833	0	1,620	1,000
5275 Postage	6,218	0	1,100	50
5280 Advertising	1,905	0	744	3,000
5392 License & Permits	50	0	0	0
5395 Info Technology Services Chgs	3,708	3,708	4,634	5,973
5760 Special Program Expenditures	630	0	0	10,000
5800 Subscriptions & Membership	0	0	20	500
5840 Training	75	27,500	303	0

City of Redlands
2014-2015
Adopted Budget

DEPARTMENT/DIVISION
LOCAL TRANSPORTATION

FUND
LOCAL TRANSPORTATION FUND

ORGKEY
209400

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<u>SERVICES (CONT)</u>				
5870 General Govt Service Charge	19,543	19,543	51,102	306,003
5880 Special Contractual Services	118,479	118,400	1,224,371	80,000
TOTAL SERVICES	193,624	357,485	1,449,289	559,426
<u>SUPPLIES</u>				
6210 Repair/Maintenance Supplies	0	20,000	0	0
6590 Special Departmental Supplies	13,974	0	0	0
TOTAL SUPPLIES	13,974	20,000	0	0
<u>FIXED ASSETS</u>				
7150 Other Betterment/Improvement	0	0	1,750,571	0
7230 Street Construction	2,525,798	18,246,524	35,021,828	9,113,100
TOTAL FIXED ASSETS	2,525,798	18,246,524	36,772,399	9,113,100
 FUND TOTAL	 3,070,418	 19,119,168	 38,703,623	 10,509,155

City of Redlands
2014-2015
Adopted Job Ledger Budget

Department
Municipal Utilities & Engineering

Fund
Local Transportation

Orgkey
209400

Job Ledger No.	Project/Program Description	FY 2014 12-Month Estimate	FY 2015 Budget Request
41004	Engineering	568,888	314,187
41017	Redlands/Alabama Street Improvements	5,310,512	463,726
41020	Alabama Street at City Creek	206,228	0
41027	Safe Routes to School - Cycle 6	0	0
41030	Transportation DIF Study	4,033	0
41033	Safe Routes to School - Cycle 2	959,280	0
41035	Resurfacing Program 2011	96,181	0
41040	Safe Routes to School - Cycle 8	811,655	0
41044	Hwy Safety Imprv Prgm - Cycle 4 (Striping)	550,514	0
41049	PARIS Project Funding	15,010,000	2,681,978
41050	Resurfacing Project Phase 1	70,365	0
41051	Cal Recycle Grant	9,126	0
41052	PARIS Resurfacing Project 2013 (1-34)	33,974	0
41053	Pedestrian Crossings	50,650	0
41054	I-10 Underpass Improvements	0	16,733
41055	Gateway Monuments	70,108	1,790,699
41056	PARIS Resurfacing Project 2013 (35-450)	14,531,000	0
41057	Pavement Assessment: Geotechnical Svcs	416,729	16,733
41058	2011 TDA Bus Pad Upgrade	4,380	8,366
Unassigned	University Ramp	0	5,216,733

TOTALS \$38,703,623 \$10,509,155

City of Redlands
2014-2015
Adopted Budget

DEPARTMENT/DIVISION
OPEN SPACE

FUND
OPEN SPACE FUND

ORGKEY
227130

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<u>SERVICES</u>				
5190 Other Professional Services	5,031	13,000	13,000	5,000
5870 General Govt Service Charge	713	1,000	2,000	2,000
TOTAL SERVICES	5,744	14,000	15,000	7,000
<u>FIXED ASSETS</u>				
7250 Land Acquisitions	2,551,850	0	48,715	0
TOTAL FIXED ASSETS	2,551,850	0	48,715	0
 FUND TOTAL	 2,557,594	 14,000	 63,715	 7,000

City of Redlands
2014-2015
Adopted Budget

DEPARTMENT/DIVISION
GENERAL CAPITAL IMPROVEMENT

<u>FUND</u>	<u>ORGKEY</u>
GENERAL CAPITAL IMPROVEMENT FUND	240400

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	1,369	0	1,770	0
4050 Pension Contributions	270	0	323	0
4051 Fica/Medicare	100	0	134	0
4053 Deferred Compensation	17	0	0	0
4055 Health/Dental Insurance	237	0	147	0
4058 Unemployment Insurance	8	0	7	0
4059 Life Insurance	1	0	2	0
4085 Other Taxable Benefits	3	0	2	0
TOTAL SALARIES AND BENEFITS	2,005	0	2,385	0
 <u>SERVICES</u>				
5190 Other Professional Services	74,101	1,637,192	1,485,177	0
5270 Printing and Binding	1,668	0	11	0
5275 Postage	109	0	783	0
5280 Advertising	3,078	0	369	0
5360 Machinery & Equip Maint	0	0	500,000	0
TOTAL SERVICES	78,956	1,637,192	1,986,340	0
 <u>FIXED ASSETS</u>				
7150 Other Betterments/Improvement	0	1,131,533	780,000	0
7270 Building Construction	0	0	0	0
TOTAL FIXED ASSETS	0	1,131,533	780,000	0
 FUND TOTAL	 80,961	 2,768,725	 2,768,725	 0

City of Redlands
2014-2015
Adopted Job Ledger Budget

Department
Municipal Utilities & Engineering

Fund
General Capital Improvement

Orgkey
240400

Job Ledger No.	Project/Program Description	FY 2014 12-Month Estimate	FY 2015 Budget Request
47000	General Administration	64,000	0
47015	Orange Blossom Trail	673,281	0
47016	DOE: Energy Efficiency Facility Upgrades	884,405	0
47017	Fueling Station Upgrades AQMD MSRC	85,000	0
47018	Orange Blossom Trail II	899,911	0
47019	Orange Blossom Trail Development Phase 3	162,128	0

TOTALS \$2,768,725 \$0

City of Redlands
2014-2015
Adopted Budget

DEPARTMENT/DIVISION
PARK & OPEN SPACE DEVELOPMENT FUND

<u>FUND</u>	<u>ORGKEY</u>
PARK & OPEN SPACE DEVELOPMENT FUND	250400

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	751	0	0	0
4010 Overtime Salaries	85	0	0	0
4050 Pension Contributions	171	0	0	0
4051 Fica/Medicare	64	0	0	0
4053 Deferred Compensation	166	0	0	0
4057 Disability Insurance	6	0	0	0
4058 Unemployment Insurance	39	0	0	0
TOTAL SALARIES AND BENEFITS	1,282	0	0	0
<u>SERVICES</u>				
5034 Collection Agent/Bank Fees	5,304	5,305	5,162	5,015
5140 Legal Services	4,273	1,000	5,000	5,000
5270 Printing and Binding	300	0	0	0
5870 General Govt Service Charge	2,140	0	5,000	5,000
TOTAL SERVICES	12,017	6,305	15,162	15,015
<u>FIXED ASSETS</u>				
7150 Other Betterments/Improvement	277,995	39,956	39,956	0
TOTAL FIXED ASSETS	277,995	39,956	39,956	0
<u>DEBT SERVICE</u>				
8100 Principal	47,549	49,047	49,047	50,529
8200 Interest	54,948	53,427	53,427	51,858
TOTAL DEBT SERVICE	102,497	102,474	102,474	102,387
 FUND TOTAL	 393,791	 148,735	 157,592	 117,402

City of Redlands
2014-2015
Adopted Job Ledger Budget

Department
Municipal Utilities & Engineering

<u>Fund</u> Park Development			<u>Orgkey</u> 250400
Job Ledger No.	Project/Program Description	FY 2014 12-Month Estimate	FY 2015 Budget Request
41200	Sports Park	117,636	117,402
41207	Heritage Park	39,956	0

TOTALS	\$157,592	\$117,402
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City of Redlands
2014-2015
Adopted Budget

DEPARTMENT/DIVISION
PUBLIC FACILITY DEVELOPMENT - PW

<u>FUND</u>		<u>ORGKEY</u>
PUBLIC FACILITY DEVELOPMENT FUND		251400

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<u>SERVICES</u>				
5190 Other Professional Services	18,490	45,171	0	0
5870 General Govt Service Charge	4,261	3,000	15,723	15,500
TOTAL SERVICES	22,751	48,171	15,723	15,500
 <u>FIXED ASSETS</u>				
7270 Building Construction	2,650	0	0	0
TOTAL FIXED ASSETS	2,650	0	0	0
 <u>DEBT SERVICE</u>				
8200 Interest	2,441	0	0	0
TOTAL DEBT SERVICE	2,441	0	0	0
 FUND TOTAL	 27,842	 48,171	 15,723	 15,500

City of Redlands
2014-2015
Adopted Budget

DEPARTMENT/DIVISION
ARTERIAL STREET CONSTRUCTION

<u>FUND</u>					<u>ORGKEY</u>
ARTERIAL STREET CONSTRUCTION FUND					252400
	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED	
<u>SERVICES</u>					
5870 General Govt Service Charge	7,425	5,000	5,000	5,000	
TOTAL SERVICES	<u>7,425</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	
FUND TOTAL	7,425	5,000	5,000	5,000	

City of Redlands
2014-2015
Adopted Budget

DEPARTMENT/DIVISION
TRAFFIC SIGNALS FUND

FUND
TRAFFIC SIGNALS FUND

ORGKEY
253400

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<u>SERVICES</u>				
5870 General Govt Service Charge	1,238	760	1,760	2,000
TOTAL SERVICES	1,238	760	1,760	2,000
FUND TOTAL	1,238	760	1,760	2,000

City of Redlands
2014-2015
Adopted Budget

DEPARTMENT/DIVISION
FREEWAY INTERCHANGES

FUND
FREEWAY INTERCHANGES FUND

ORGKEY
254400

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<u>SERVICES</u>				
5870 General Govt Service Charge	3,713	2,500	4,500	4,500
TOTAL SERVICES	3,713	2,500	4,500	4,500
 FUND TOTAL	 3,713	 2,500	 4,500	 4,500

City of Redlands

2014-2015

Adopted Budget

DEPARTMENT/DIVISION
STORM DRAIN CONSTRUCTION

FUND
STORM DRAIN CONSTRUCTION FUND

ORGKEY
405400

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	16,276	62,638	30,913	35,480
4015 Banked Leave Buy Back	0	357	0	819
4050 Pension Contributions	3,457	14,399	6,125	7,451
4051 Fica/Medicare	1,007	5,447	1,759	2,490
4053 Deferred Compensation	456	895	739	605
4055 Health/Dental Insurance	3,190	7,089	3,554	3,729
4058 Unemployment Insurance	55	282	143	130
4059 Life Insurance	7	41	14	19
4081 Eyecare Reimbursement	0	146	146	68
4085 Other Taxable Benefits	15	83	30	45
TOTAL SALARIES AND BENEFITS	24,463	91,377	43,424	50,834
<u>SERVICES</u>				
5190 Other Professional Services	14,530	115,000	75,000	0
5270 Printing and Binding	188	0	0	0
5275 Postage	92	0	0	0
5280 Advertising	390	0	0	0
5870 General Govt Service Charge	4,425	0	7,550	15,082
TOTAL SERVICES	19,625	115,000	82,550	15,082
<u>FIXED ASSETS</u>				
7240 Storm Drain Construction	1,467	5,816,746	200,428	0
TOTAL FIXED ASSETS	1,467	5,816,746	200,428	0
FUND TOTAL	45,555	6,023,123	326,402	65,916

City of Redlands
2014-2015
Adopted Job Ledger Budget

Department
Municipal Utilities & Engineering

Fund
Storm Drain Construction

Orgkey
405400

Job Ledger No.	Project/Program Description	FY 2014 12-Month Estimate	FY 2015 Budget Request
48028	Downtown Storm Drain	85,240	40,500
48032	Storm Drain Assessment	16,971	0
48033	Miscellaneous Storm Drain Improvements	29,412	0
48034	Opal Basin Construction Project	74,779	0
48035	Storm Drain Master Plan	120,000	25,416

TOTALS	\$326,402	\$65,916
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