

**CITY OF REDLANDS
PARKS AND RECREATION ADVISORY COMMISSION
Regular Meeting of January 11, 2018
MINUTES**

CALL TO ORDER at 4:00 pm - Attendance

Present:	Kimberly Collins, Chair	Absent:
	Ann Davis Schultz	Roy Cencirulo, Excused
	Don Gifford	Ryan Johnson, Vice Chair, Excused
	Cathyleen Nece	
	Tina Price	
	Maryn Wells	
	Bailee Kimery	

QOL Staff: Tricia Swope, Senior Project Manager
Dave Jaffe, Recreation Coordinator
Andy Ortiz, Senior Administrative Analyst
Shawn McIntosh, Parks Coordinator

Council Liaison: Mayor Paul Foster

2. PUBLIC COMMENTS:

Chris Hynes spoke to the Commission expressing that he is against the fees charged at the Ford Park Tennis Courts

3. Approval of Minutes

The minutes of the November 30, 2017 meeting were approved on a motion by Tina, seconded by Don, and carried.

4. Presentation

A. Bailey Kimery was recognized as an outstanding Student Commissioner and thanked for her year-long service.

5. Status Reports

A. *City Council Liaison Report* – Mayor Paul Foster provided a general update on City activities.

B. *Park ranger program report* – Park Ranger Martin Lemon reported the major issues of the parks being drugs, paraphernalia, graffiti, and trouble with the homeless inhabitants of the park. Mayor Foster spoke briefly on the concern the City Council has for homeless issues experienced throughout the City and asked staff to provide the Homeless Frequently Asked Questions document he prepared earlier in the year.

- C. *QOL staff report on current and future recreation activities*- Dave Jaffe provided an update on volunteer opportunities and upcoming City events. Commissioner Davis-Schultz indicated her desire to have a “Silver Sneakers” program added to Senior Services program schedule.
- D. *QOL staff report on parks activities* – Sean provided an update on parks activities.
- E. *QOL staff report on Zanja Trail project* – Andy reported that the first phase, from Lincoln & Wabash has three months to completion; the second phase from 7th Street to Church Street is in process of approvals with the County Flood Control, the start date is to be determined; future phases may include Church to Sylvan and a possible final stretch to the University of Redlands.
- F. *QOL staff report on Ford Park Tennis courts*- Commissioners requested a report from staff on the total amount of fees collected.
- G. *Student Liaison Report*- Bailee Kimery, student at Citrus Valley High, reported that this was her last meeting. She will find out where she is going to college in March and will study Environmental Law/Policy.

6. Old Business

- A. *Discussion and possible action on assigning parks to individual commissioners*- This item was tabled due the absence of two commissioner. Staff liaison will coordinate with all Commissioners and have a draft list ready for the Commission consideration at the next regular meeting.
- B. *Discussion on Centennial Park at Riverview conceptual plan*- The Commission approved the conceptual plan, with a stipulation that a bike lane be considered in the final project plan on a motion by _____, seconded by _____, and carried.

7. NEW BUSINESS

- A. *Discussion and possible recommendation to receive and file Parks Assessment Report*. Staff will send the whole report to the Commissioners who will then report their comments to Tim Sullivan.
- B. *Discussion and possible action on scheduling a tour of the parks*. The park tour was tentatively scheduled for Saturday, April 7th.
- C. *Discussion on number of members on Parks & Recreation Commission*. The Commission recommended an ordinance change to reduce the number of Commissioners to seven on a motion by Tina Price, seconded by _____, and carried. Staff will prepare the ordinance change and take to the City Council for consideration at an upcoming City Council meeting.
- D. *Discussion and possible action on commissioner attendance requirements*. - The Commission recommended an ordinance change to limit the number of absences to three regular meetings in one year before a Commissioner will be excused from the Commission on a motion by Tina Price, seconded by Roy Cencirulo, and carried. Staff will prepare the ordinance change and take to the City Council for consideration at an upcoming City Council meeting.

8. Possible Agenda Items for Next Meeting

- A. CDBG Needs Assessment
- B. Ford Park Tennis Court Report
- C. Report specific to the agreement between AYSO and the City
- D. The PRC's role on dealing with homelessness issues
- E. Participation in the "Silver Sneakers" program

7. 5:34 P.M. - Adjournment to next regular meeting: Thursday, March 8, 2018, 4:00 PM, Council Chambers.

**note, due to an electronic notes failure, the motioned and seconded for Item 6B and the seconded for Item 7C are not available. The commissioner discussed these at the March 8, 2018 meeting and concurred that both items were unanimously carried, however, we could not confirm who motioned and seconded.*

**CITY OF REDLANDS
PARKS AND RECREATION ADVISORY COMMISSION
Regular Meeting of March 8, 2018
MINUTES**

1. CALL TO ORDER at 4:00 pm - Attendance

Present: Kimberly Collins, Chair
Ryan Johnson, Vice Chair
Roy Cencirulo
Ann Davis-Schultz
Don Gifford
Cathyleen Nece
Tina Price
Maryn Wells
Jim O’Neill, RUSD Liaison

Absent: none

QOL Staff: Tricia Swope, Senior Project Manager
Dave Jaffe, Recreation Coordinator
Shawn McIntosh, Parks Coordinator

Council Liaison: none

2. PUBLIC COMMENTS:

Rene Abraham spoke to the Commission in opposition to the fees for the use of the Ford Park Tennis Court Fees.

RUSD Liaison Jim O’Neill commented that the School District is going paperless on all flyers using the Peachjar system. This type of communications will now only be sent via email.

3. Approval of Minutes

The minutes of the January 11, 2018 meeting, with corrections, were approved on a motion by Tina Price, seconded by Cathyleen, and carried. Maryn Wells was included as present at the meeting; the public speaker name was changed to Rene Abraham; under agenda item 7D – the motion was changed to read “three consecutive regular meetings”.

4. Status Reports

- A. *City Council Liaison Report* – none forthcoming
 - B. *Park ranger program report* – none forthcoming
 - C. *QOL staff report on current and future recreation activities*- Dave Jaffe
- Dave Jaffe presented the Commissioners with copies of the winter/spring recreation guide and highlighted that the City has 200 children participating in the basketball league. Another highlight is the free meal program in collaboration with RUSD.
- The Commissioners were offered an opportunity to volunteer at upcoming special events including the 3rd Annual Senior 5K on April 27th and the Easter Eggstravaganza scheduled for March 24th.

D. QOL staff report on parks activities –

Shawn McIntosh reported on the 2018 Spring Community Day of Service to be held on Saturday, April 28th at four locations: 5th Avenue, West of Dearborn; Community Park; Heritage Park, and Redlands Bowl for a bench improvement project. Shawn also indicated two new park staff have been hired and applications are being accepted for a part time position. Finally, Shawn reported that the Israel Beal Park extension is almost complete, and the developer will be responsible for a one year maintenance period

Tricia Swope reported to the Commission on the history and status of the Ford Park Tennis Court Improvement Project. Revenue received through February, 2018 includes \$360 from tennis court rentals and \$1,779 from independent contractor revenue which is split at a 75%/25% formula between the contractor and the City.

Comments from the Commissioners included a tiered level of payments based on high usage times such as weekends versus weekdays. Additional comments indicated that the fee is not a positive force, and is not enhancing the recreation in Redlands, it is alienating tennis players.

On a motion by Don Gifford, and a second by Ann Davis-Schultz, the Commission unanimously approved making a recommendation to the City Council that the City suspend the Ford Park Tennis Court fees and that staff conduct additional analysis for alternatives to augmentation of revenue.

E. QOL staff report on Zanja Trail project –

Tricia Swope reported that the first phase, Lincoln to Wabash is approximately three months out to completion. The second phase, from 9th Street to Church will include development of a staging area or parking lot. This phase is in process of approval with the County Flood Control, the start date is yet to be determined. The remaining future phases are currently in the design stage and will require review from outside agencies such as County Flood Control, Caltrans, and SANBAG. Staff has facilitated discussion regarding the review and approval with these agencies and are moving forward on the submittal of plans.

F. Student Liaison Report- none forthcoming as this position is vacant.

5. Old Business

A. Finalize discussion on Parks Assessment Report.

Several of the Commissioners have reviewed the report and provided feedback. It was requested of staff to send the report again to allow for all the Commissioners to review and provide feedback. Commissioners also asked that once all of the comments were addressed and/or included in the report an updated draft be brought back to the Commission for review and recommendation to the City Council.

B. Finalize Scheduling tour of City parks

The Commissioners agreed to attend the Tour of City parks on Saturday, April 7, 2018 at 9:00a.m. The tour will start at City Hall.

C. *Finalize Commissioner Park Assignments*

The following are the assigned parks for each Commissioner:

Kimberly Collins – Oakmont Park

Ryan Johnson – Heritage Park, Jennie Davis Park, Sports Park

Roy Cencirulo – Caroline Park, Sylvan Park

Ann Davis Schultz – Brookside Park, Smiley Park, Joslyn Senior Center

Don Gifford – Community Center and Senior Center, Texonia Park

Cathyleen Nece – Community Park, Israel Beal Park, The Terrace

Tina Price – Ford Park, Prospect Park

Maryn Wells – Crafton Park, Ed Hales Park

6. NEW BUSINESS

A. *Discussion on recommendation for capital improvement projects related to pickle ball at the Community Center tennis courts.*

Dave Jaffe introduced Bob Mitchell, Commissioner on the San Bernardino County Regional Parks Advisory Commission. Mr. Mitchell presented a history of pickle ball popularity in the San Bernardino/Redlands/Loma Linda area. Mr. Mitchell stated that due to the size and the north/south direction of the courts at the Community Center, the pickle ball enthusiasts have moved to this location from Ford Park. The City has allowed chalk outlines of the pickle ball court area within the regular tennis court area. Portable nets and wooden paddles have been donated to the Community Center. Mr. Mitchell indicated that since September, 2017, the number of players have increased from four to over 900 who have used the pickle ball courts at the Community Center since September, 2017.

Dave Jaffe explained to the Commissioners that the Mayor had spoken to representatives from the pickle ball group and indicated they could request that the proceeds from the sale of the Nevada Palmetto Grove (Palmetto Funds) be used to fund some or all of the requested improvements. The request of the Commission is to make a recommendation to the City Council for the use of the Palmetto Funds for some or all of the proposed improvements.

Based on the popularity of pickle ball in the expanded community, the following improvements to the Community Center Tennis Courts are requested to allow for improved play conditions. The proposed capital improvement costs is noted after each item:

- 1) Resurface two courts (\$10,000)
- 2) Permanent painted lines to allow for six regulation size Pickle Ball courts (\$2,500)
- 3) Procurement of six sets of posts and nets and installation of capped openings for the posts and nets (will allow for multi-use of courts, both tennis and pickle ball) (\$14,000)
- 4) Energy Efficient Lighting (current lighting is not sufficient for night play) (\$6,000)
- 5) Seating for spectators*
- 6) Access to the Community Center from the Courts*

**Improvement numbers 5 and 6 were suggested to be incorporated into the Community Center Room Upgrade as approved by the City Council on July 5, 2017.*

The Commissioners expressed their support for the sport and the suggested improvements. However, the Commissioners discussed concern over the previous priorities already set by the Parks and Recreation Commission in March, 2016. The Commission would like a report from staff with a review of the Palmetto Funds, the priorities already set by the Commission, and how these projects would fit into the current projects.

B. Discussion on CDBG – needs assessment.

Tricia Swope presented the funding approved by the City Council on December 5, 2017. The funding included 498,750.66 to Streets Infrastructure Improvement Project No. 43063; and funding approved on February 20, 2018 in the following amounts:

\$75,000 – Removal of Architectural Barriers at Various City Facilities (ADA Improvements); \$211,517 – Alleyway Improvement Project; \$22,562 – Family Service Association of Redlands – Hunger and Homelessness Prevention Program; \$8,000 – Inland Temporary Homes-Homelessness Prevention/Transitional Housing Program; \$10,000 – YMCA of the East Valley – Legal Aid Program; \$10,000 – San Bernardino County Sexual Assault Services –Crisis Response and Intervention Program

C. Report on AYSO agreement

A summary and a full copy of the agreement between AYSO and the City was provided to the Commissioners. Tricia Swope confirmed that all payments have been made and are up to date and that in 2018, AYSO conducted sod rehabilitation worth over \$70,000.

D. Parks & Recreation Commission role on homelessness

The Commissioners discussed the FAQ document provided and expressed interest in having the City’s Community Outreach Coordinator present at the next meeting to speak on City efforts to address homelessness. A suggestion was made that the Park Rangers could have a more active role.

E. Discussion on scheduling presentation to Council

The Commissioners agreed that Ryan Johnson would present the annual report to the City Council. The topics will be discussed at the next meeting.

8. Possible Agenda Items for Next Meeting

Annual Report to City Council

Calendar dates for application submission for FY 2018-19 CBDG funds

Consideration of Monthly Meetings and/or time change to 5 or 6p.m.

Goals and objectives for coming year.

7. 5:55 P.M. - Adjournment to next regular meeting: Thursday, May 10, 2018, 4:00 PM, Council Chambers.

**CITY OF REDLANDS
PARKS AND RECREATION ADVISORY COMMISSION
Special Meeting of April 7, 2018 – Parks Tour
MINUTES**

1. CALL TO ORDER at 9:04 am - Attendance

Present: Kimberly Collins, Chair
Ryan Johnson, Vice Chair
Roy Cencirulo
Ann Davis-Schultz
Cathyleen Nece
Tina Price
Maryn Wells

Absent: Don Gifford, excused

QOL Staff: Tricia Swope, Senior Project Manager
Zach LaBonte, Field Services Supervisor
Shawn McIntosh, Parks Coordinator
Larry Alms, Counter Services Technician

Council Liaison: none

2. Public Comments: None forthcoming

3. Parks and Recreation Facilities Tour 2018

The following are suggestions and comments provided by the Commissioners as the facilities tour was conducted. No motions were made during the tour.

General – not park specific.

A suggestion was made that the City consider charging a flat monthly fee to “bootcamp” type vendors that would allow the City to keep track of them, ensure they had a business license and appropriate insurance and be a source of revenue for the Parks Division which could then be substituted for the Ford Park Tennis Court fees.

A suggestion was made that the City consider developing parks with equipment designed for children with special needs.

Smiley Park – A suggestion was made that an area on the south side of the park is optimal to add a pickle ball court. The terrain is flat and this would increase use of the park.

Brookside Park – suggestions were made that exercise equipment be added; add large (50+) picnic structure, similar to the size of the Sylvan Park structure; palm tree trimming be performed; and add fall material to steering wheel area. Shawn McIntosh informed the Commissioners that this has already been scheduled to be completed.

Jennie Davis Park – A suggestion was made that there is ample room for a pickle ball court here. This could encourage more use of the park by residents and employees of nearby businesses and discourage loitering.

Texonia Park – A suggestion was made that an additional picnic structure be installed. This will allow for increased revenue/use.

Community Park – A suggestion was made that expanded parking and more/larger picnic structures are needed. Staff informed the Commissioners of the Annual Service Day project to work on the landscaping along the fence line of the Park.

Crafton Park – A suggestion was made to install a picnic structure as none exist now.

Orange Blossom Trail – at Wabash/Colton – a comment was made that there should be an entryway monument here to mirror the one at California/Redlands Blvd.

Ford Park – A suggestion was made that we change out the junior tennis courts for a basketball court; and a comment that the cost to get people to pay for the use of the courts outweighs the revenue and creates bad feelings.

Franklin Park – suggestions included artwork; new woodchips; and a shade structure

Ed Hales Park – Roy commented that it would be nice to see the clock installed by the visit of the Hino Mayor on July 3rd.

The Facilities tour also included Heritage Park, where staff informed the Commissioners of the Annual Service Day project to work on the amphitheater area on Saturday, April 28, 2018; Redlands Community Center; Israel Beal, the site of the future Centennial Park, the Sports Park, the future home of Laramie Park, Sylvan Park, Prospect Park, and the Terrace, where staff informed the Commissioners of the plans to expand the _____. Due to time constraints Oakmont and Caroline Parks were not visited during the tour.

4. 11:55 A.M. - Adjournment to next regular meeting: Thursday, May 10, 2018, 4:00 PM, Council Chambers.

D. QOL staff report on parks activities –

Shawn McIntosh provided an update on the Community Day of Service held on April 28th. Shawn reported that Triangle Park dedication will be on May 17th, there will be a monument with an engraving that depicts its history accompanied with pictures. The City Council has approved the skate park, the Three Peaks Cooperation will be doing construction and California Skate Design will oversee construction.

E. Student Liaison Report

Laverne Clerk, student at Redlands East Valley High school, reported that REV is currently holding a canned food drive for Family Services, as well as the Blood drive that will be taking place on Friday May 11th. The REV girls' varsity swim team won the Citrus Belt League and the girls' varsity softball team placed second in the Citrus Belt league. Lastly the Powderpuff (girl's football) game will be held on Friday May 25th.

5. Old Business

A. Discussion and possible action related to the commission's annual report to the City Council on Tuesday May 15, 2018

Kimberly suggested that we have one general main message. She said that she will send Ryan an email about what they want included in the report. The commission decided that the assessment should include the commissions goals to revamp the project list, a recommendation about the tennis court fee, a recommendation in regards to the funding the pickle ball courts.

B. Discussion and possible action related to the commission's recommendation to Council regarding fees for use of the Ford Park Tennis court

Discussion tabled until next meeting

6. NEW BUSINESS

A. Discussion and possible action related to a change in the time and/or frequency of the Commission's meetings

Roy suggested that the commission meet more often in order to resolve more project issues. Ms. Swope informed the Commissioners that the chair can call a special meeting so that the committee may meet every month or if there is pressing business. Ryan and Kimberly suggest that the meetings begin at 6pm and Ms. Swope will check with other commissions to see what other days the chambers are available to meet. A motion to change meeting frequency to monthly and go dark in July and begin meetings at 5pm instead of 4pm was approved by Kimberly, seconded by Roy, and carried.

B. Discussion and possible action related to goals and objectives for the coming year

The commission decided that they need to go through the list and pick a project to focus on and concentrate on programs as well as park improvements. The commission decided that a subcommittee comprised of three people is needed in order to determine a holistic approach to review projects. Kimberly, Marin, and Cathyleen will sit on the subcommittee and they will meet by the end of this month.

C. Discussion and possible action related to the FY 2018-2019 CDBG application

A final decision was not reached but Ryan suggested that grant be used to upgrade the rooms in the community center such as a game room. Tricia suggested that the grant go to a new summer program or future recreational projects Dave Jaffe comes up with. Ms. Swope said that she would communicate with Janet about the senior center lobby upgrade and with Dave Jaffe about possible projects that could be eligible for the grant. A motion to have Tina work with Janet to come up with a list of potential programs for the CDBG was approved by Kimberly, seconded by Ryan, and carried.

- D. *Discussion and possible action regarding new recommendations for capital improvement projects related to the city's Parks and/ or Recreation Facilities*
Discussion tabled until next meeting

7. Possible Agenda Items for Next Meeting

- A. Subcommittee's list of potential projects
- B. FY 2018-2019 CDBG Application

8. 5:57 P.M. - Adjournment to special meeting: Thursday, June 14th, 2018, 5:00 PM, Council Chambers.

**CITY OF REDLANDS
PARKS AND RECREATION ADVISORY COMMISSION
Regular Meeting of June 14, 2018
MINUTES**

1. Attendance

Present: Kimberly Collins, Chair
Ann Davis-Schultz
Don Gifford
Tina Price

Absent: Ryan Johnson, excused
Roy Cencirulo, excused
Maryn Wells, excused
Cathyleen Nece, unexcused
Laverne Clerk, unexcused

QOL Staff: Tricia Swope, Senior Project Manager
Dave Jaffe, Recreation Coordinator

Council Liaison: none

Due to a lack of quorum the meeting was not called to order

All agenda items are continued to the next regular meeting of July 12, 2018.

D. *Commissioner report on assigned parks – Ann Davis Schultz*

Commissioner Davis-Schultz reported that there is no sign at Brookside Park. She suggested that the City consider establishing continuity of signs across all City parks. She made a recommendation to paint games such as four-square on the cement area or in other areas of the park.

5. Old Business

A. *Status update on the Recreation Facility upgrade projects.*

Tricia Swope reported that we published two bids for the projects, however only one bid was received and it was higher than our budget. Staff will update and repost the request for bids.

B. *Discussion and possible action related to recommending the City Council receive and file the Park Facility Assessment Report.*

The Commission voted to recommend the City Council receive and file the Park Facility Assessment Report on a motion by Tina, seconded by Roy and carried.

C. *Discussion and possible action regarding new recommendations for capital improvement projects related to the city's Parks and/ or Recreation Facilities.*

The Commission discussed the need for wayfinding signs to Israel Beal Park. The Commission also discussed obtaining aerial photos/maps of each park with the goal of creating a map of City parks with additional information, such as park amenities, demographics, and population within walking distance to each park.

D. *Discussion and possible action related to goals and objectives for the coming year.*

The Commission discussed updates to the Orange Blossom Trail, Santa Ana Trail, and Heritage Park. Commissioners requested last year's goal list for review. Further discussion will continue regarding this year's goals.

6. NEW BUSINESS

A. *Report from Tina Price on CDBG applications.*

Commissioner Price reported that she spoke with City staff member Janet Miller, who is the administrator for the CDBG program. Available funding is approximately \$240,000 and has historically funded street improvements. Funding goes to the County of San Bernardino as administrator, who take between 15-20% as an administrative fee. The City generally applies 65% of the funding to capital improvement projects and 20% to programs such as legal aid and meals on wheels. Commissioners suggested if the summer lunch program can be include for funding under the CDBG program. Staff is to research and provide a response.

7. Possible Agenda Items for Next Meeting

A. *Skate Park visitors "self-policing"*

B. *Review of last year's goals*

8. 6:06 P.M. - Adjournment to regular: Thursday, September 11, 2018, 5:00 PM, Council Chambers.

**CITY OF REDLANDS
PARKS AND RECREATION ADVISORY COMMISSION
Regular Meeting of September 13, 2018
MINUTES**

1. CALL TO ORDER at 5:00 pm - Attendance

Present: Kimberly Collins, Chair
Ryan Johnson, Vice Chair Absent: none
Roy Cencirulo
Laverne Clerk
Ann Davis-Schultz
Don Gifford
Cathyleen Nece
Tina Price
Maryn Wells

QOL Staff: Tricia Swope, Senior Project Manager
Dave Jaffe, Recreation Services Coordinator
Shawn McIntosh, Field Services Coordinator

Council Liaison: Paul W. Foster, Mayor

2. PUBLIC COMMENTS:

Rich O'Donnell spoke to the Commission regarding his concerns for the West side of Prospect Park, specifically with the irrigation system. Tina indicated that the Friends of Prospect Park may be able to assist with his concerns.

Josiah Bruny, Music Changing Lives Chairman, reported on their activities at the Community Center over the past 10 years and indicated he would like to see the murals repainted.

Commissioner Cencirulo thanked the Mayor, Police and Fire staff for welcoming the students and chaperones from Hino, Japan. He shared that Mayor Foster was highlighted on the cover and in an article in the Hino City Newsletter.

3. Approval of Minutes

The minutes of the July 12, 2018, meeting was approved, with the correction to add Maryn Well as in attendance, on a motion by Roy, seconded by Ryan, and carried.

4. Status Reports

A. City Council Liaison Report

Mayor Foster thanked Roy for his hard work in coordinating the Sister Cities visit from Hino, Japan. He reported that the skate park construction is moving along according to schedule and we anticipate the opening in January.

Mayor Foster continued by speaking about the Redlands Service Club Council (RSCC). He informed the commission that representatives from 30-40 service clubs and non-profit

organizations in the City act as a clearing house for events with all groups participating in tow annual service days (Spring and Fall). This is service by the service clubs and other organizations for the City. The Fall service day is October ____ and will be focusing on the East side of The Terrace and the Orange Blossom Trail. Project under consideration for the Spring Service Day are Hillside Cemetery, Sylvan Park, Ford Park, and Heritage Park. Mayor Foster indicated that as Heritage Park was a capstone event in 2013 for the service days, it will probably be a location for service every year.

B. *QOL staff report on recreation activities –*

Dave Jaffe reported on recreation activities, including the Bowl Theatre workshops on Saturdays; the serving of over 12,000 nutritious meals in partnership with RUSD for food and ROP for staffing; the attendance of over 200 people for the lunch & learn with Louis Forte, camera operator for Huell Howser. Dave also reported that the Contemporary Club has provided a donation to fund a quarterly publication geared specifically for seniors that prefer to have hard copy informational material. Dave reported that there has been a slight decline in the use of the pickleball courts due to Crafton Hills College offering pickleball classes. He anticipates an upturn once the courses end.

Dave reported on upcoming events, including the Annual Volunteer Luncheon on September 27th at the Joslyn Senior Center; the Movie in the Park on October 19th, and the MCL Lights on Afterschool national event on October 26th, which is an open house at the Community Center beginning at 5pm.

C. *Student Liaison Report – none forthcoming*

Laverne reported on her service as an intern during the summer in Ghana, with the Heritage and Cultural Society of Africa (HACSA) and visits to England and a National Park in Ghana as part of her summer vacation. Laverne provided updates on local high school open houses and homecoming dates as well as the “You Can” program which offers a unique opportunity for students to apply to historically black colleges in the Eastern United States.

D. *Commissioner report on assigned parks – Cathyleen Nece*

Cathyleen reported on the history of Israel Beal Parks namesake, and that while there is erosion in one area, overall the park is in good condition. She reported that Texonia is a well-used park.

5. Old Business

A. *Status update on the Recreation Facility upgrade projects.*

Tricia Swope reported that we are obtaining quotes for an architect to create the plans for the Joslyn Center’s kitchen and are preparing a new RFP for the dance floor at the Community Center.

B. *Discussion and possible action related to goals and objectives for the coming year.*

Kimberly suggested that a subcommittee be formed to brainstorm. Roy, Ryan and Ann will meet and bring ideas to the November 8, 2018, meeting for Commission consideration.

6. NEW BUSINESS

- A. *Discussion of Commission presentation to Council regarding change of number of members.*
Tricia Swope reported to the Commission that as a matter of procedure, a representative should make a presentation to Council on the request to change the members and then Council can direct staff accordingly. Ryan agreed to present to the Council at the October 16, 2018 meeting.

7. Possible Agenda Items for Next Meeting

- A. *Maryn will present a report on her assigned parks*
- B. *CDBG Funding update*
- C. *Zanja Trail Update*
- D. *Prospect Park Irrigation and Improvements*

8. 6:10 P.M. - Adjournment to regular: Thursday, October 11, 2018, 5:00 PM, Council Chambers.

PARKS AND RECREATION ADVISORY COMMISSION AGENDA

NOTICE OF MEETING CANCELLATION

The following information comprises the agenda of the regular meeting of the Parks and Recreation Advisory Commission to be held at 5:00 p.m. on Thursday, October 11, 2018, in the City Council Chambers, 35 Cajon Street, Redlands, California.

The regular meeting scheduled for Thursday, October 11, 2018, has been cancelled.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact Timothy Sullivan of Quality of Life Department at (909) 798-7655. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

(28 CFR 35.102-35.104 ADA Title II)

NOTE: Any writings or documents distributed to a majority of the Parks and Recreation Advisory Commission regarding an open session agenda item, less than 24 hours before this meeting, are available for public inspection at the Quality of Life Office, 35 Cajon Street, Suite 222.

PARKS AND RECREATION ADVISORY COMMISSION AGENDA

NOTICE OF MEETING CANCELLATION

The following information comprises the agenda of the regular meeting of the Parks and Recreation Advisory Commission to be held at 5:00 p.m. on Thursday, November 8, 2018, in the City Council Chambers, 35 Cajon Street, Redlands, California.

The regular meeting scheduled for Thursday, November 8, 2018, has been cancelled.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact Timothy Sullivan of Quality of Life Department at (909) 798-7655. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

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PARKS AND RECREATION ADVISORY COMMISSION AGENDA

NOTICE OF MEETING CANCELLATION

The following information comprises the agenda of the special meeting of the Parks and Recreation Advisory Commission to be held at 5:00 p.m. on Thursday, December 13, 2018, in the City Council Chambers, 35 Cajon Street, Redlands, California.

The special meeting scheduled for Thursday, December 13, 2018, has been cancelled.

The next regular meeting is scheduled for Thursday, January 10, 2019 to be held at 5:00 p.m., in the City Council Chambers, 35 Cajon Street, Redlands, California.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact Timothy Sullivan of Quality of Life Department at (909) 798-7655. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

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